



# WYOMING COUNTY PLANNING DEPARTMENT

Agriculture & Business Center

36 Center Street, Suite C

Warsaw, NY 14569

Telephone: (585) 786-5135

Fax: (585) 786-6020

E-mail: [garbage@wyomingcountyny.gov](mailto:garbage@wyomingcountyny.gov)

**WM Customer Service: 1-800-972-4545**

## **RE: RECYCLE FEE FOR GARBAGE PROGRAM**

Eligible residents who are not currently paying the “recycle fee” and wish to be included in the garbage program must complete/sign the attached Garbage Request Form and return it to the Planning Department. This document may be sent via U.S. Mail or electronically to [garbage@wyomingcountyny.gov](mailto:garbage@wyomingcountyny.gov), or in person at the Wyoming County Planning Office.

Residents who wish to add an additional service (additional set of totes) must complete/sign the attached Curbside Collection Service Request Form and return it to the Planning Department.

The 2025 rate for a new service is **\$302.40 per year-round unit**. An additional service is considered a 2<sup>nd</sup> unit and the rate will increase accordingly (2 units = \$302.40 x 2/year). This rate adjusts annually upward or downward based on the Consumer Price Index (CPI) change. It's important to note that 2025 will be an omitted tax, and thus the fee will be added to the 2026 tax bill. Any questions about a tax bill should be directed to Real Property Services at (585) 786-8828.

Eligibility is limited to legal residential dwellings of four units or less. Apartment buildings with more than four units are not eligible, and landlords will need to procure a dumpster on their own. Unfortunately, nonprofits (i.e., churches, libraries, et al.), mobile home parks and commercial entities are not eligible for the program. Refer to the Wyoming County Curbside Collection Program

If you have any questions regarding new or additional service, please call the Planning Department at (585) 786-5135, Option 1.

Once your service has been established, contact Waste Management at 1-800-972-4545 for all missed pickups, broken totes, or pickup eligibility questions. Identify yourself as a Wyoming County, NY resident. and use the address listed on your tax bill.

Sincerely,

Wyoming County Planning Department

# WYOMING COUNTY PLANNING DEPARTMENT CURBSIDE COLLECTION SERVICE REQUEST FORM

Town: \_\_\_\_\_ Property Location: \_\_\_\_\_

Parcel ID: \_\_\_\_\_ Parcel (circle one): Yearly or Seasonal \*(refer to item  
number 3 in the program guidelines)

Print Name & Mailing Address of all Property Owner(s):

\_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

**Service Request (circle one): ADDITIONAL NEW REMOVAL**

*\*Fees are associated with garbage services and are reflected on the property tax bill.*

*\*Additional totes are considered a 2<sup>nd</sup> service, require a 2<sup>nd</sup> service fee.*

**Size of Tote Requested (circle one): 64 gallon 96 gallon**

*\*Tote size requested is **FINAL** and cannot be altered once the totes have been delivered.*

*\*Fee for garbage service remains the same regardless of tote size selection.*

## Requirements:

- Please refer to the attached Wyoming County Waste Management Collection Guidelines for eligibility.
- Person making the collection request must be the current property owner.
- Parcels located in the **Towns of Arcade, Attica, and Java** are not serviced by the Wyoming County Curbside Collection program

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Return form to:

Wyoming County Planning Department  
36 Center Street, Suite C  
Warsaw, NY 14569

Phone Number: 585-786-5135, option 1  
Fax Number: 585-786-6020  
E-Mail: [garbage@wyomingcountyny.gov](mailto:garbage@wyomingcountyny.gov)

**\*\*Please allow up to 15 business days for processing & tote delivery\*\***

## For Office Use ONLY:

SBL Number: \_\_\_\_\_ Property Class: \_\_\_\_\_

C of O Date: \_\_\_\_\_

Planning Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Assessor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Real Property Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Date Form Sent to RPS: \_\_\_\_\_ Date Request Sent to WM: \_\_\_\_\_

## **Wyoming County Waste Management Collection Program Guidelines**

These guidelines are to be used in determining who will receive collection services and which residences are included in the Wyoming County Curbside Collection Program.

### **1. Who is included in the program and receives curbside collection services?**

**All eligible residential properties, with four housing units or less,** in a municipality has decided to join the program, will receive curbside collection services. The following is a general list of properties included in the program.

One Family, Two Family, Three Family Year Round Residence

Multiple Residence (with no more than 4 residences)

Rural Residence with Acreage

Estate, Seasonal Residence, Vacant Residence (not posted as no occupancy)

Manufactured Homes (not in a park), Apartment unit (no more than 4 units), Cottages

Any residence that is part of a farm, commercial/retail business property, etc.

*\*If there are more than 4 separate living units located on a single parcel, that parcel is not eligible to be in the program.*

*A vacant parcel without a residential structure is not eligible for the program.*

### **2. Is program participation optional?**

**NO**, every owner of an eligible residential property in a municipality that has decided to join the program is required to pay the program fee. The fee will not be waived for any of the following:

- **Residence is rented to other individuals**
- **Residence is not occupied**
- **Occupants do not want to use the service**
- **Residence can only be used on a seasonal basis. (A seasonal rate is available, see below.)**

### **3. Are seasonal residential properties serviced under the program?**

**YES**, seasonal residential units receive curbside collection services from May 1 through October 31 each year. The billing rate for 6 months of service is half the annual fee. Seasonal properties are classified by the tax assessor as RECY6 using the criteria of property classified as seasonal residential or code 260.

### **4. Who pays the service fee and what does it cover?**

Service fees are the sole obligation of the property owner. If the owner wants a tenant or other property user to pay the fee, the owner will have to collect it from them.

The yearly fee charged on the County/Town tax bill is for all curbside collection services including solid and bulk waste, and recyclables.

**5. How are the program fees calculated?**

Fees are based on **the number of residences on the property**. For example:

- 1 residence on a parcel= 1 unit times the annual fee
- 2 residences on a parcel – 2 times the annual fee
- 3 residences on a parcel = 3 units times the annual fee
- 4 residences on a parcel = 4 units times the annual fee

**6. Are condemned residences exempt from the program?**

**YES**, if the residence is in such deteriorated condition that it can no longer be lived in, it is exempt from the program. This must be verified with a condemnation notice or similar document.

**7. Which residential properties are not eligible and will not be serviced under the program?**

**Residences located on private, seasonal or inaccessible roads are not charged program fees and will not be served under this program.** The following are examples of these types of ineligible properties:

- The residence is located on a private road, or is land locked and access to the property is granted via a right-of-way.
- The residence is located on a seasonal road and does not border a road used year round.
- The residence is located on a road that is inaccessible to Waste Management vehicles.
- The property is part of the Silver Lake Institute
- A vacant parcel without a residential structure is not eligible for the program
- Parcels located in the Towns of Arcade, Attica, and Java are not serviced by the Wyoming County Curbside Collection program

**8. Who is responsible for accurate billing of program fee?**

Each municipality and its respective assessor is responsible for maintaining accurate and up-to-date tax records so that solid waste charges are billed accurately. Eligible properties are classified as RECYC (or RECY6) by the tax assessor. All information for program compliance will be obtained from the Wyoming County Real Property Tax Service Records using the Assessment and inventory Records on file.

**9. How are new homes added to the program?**

When a Certificate of Occupancy is issued for a new home (or a residential unit not previously served under the program) the assessor for the town will add the applicable garbage units to the property for the upcoming County/Town tax bill. An omitted tax will also be levied onto the next County/Town tax bill at a pro-rated monthly amount based on the date of the issued Certificate of Occupancy.