



Wyoming County Civil Service Commission

338 North Main Street, Warsaw, NY 14569

Phone: 585-786-8830 Fax: 585-786-1293

APPLICATION FOR VETERANS' CREDIT

Answer every question. Print or type only. Ink, no pencil.

Not valid unless accompanied by discharge documents.

Candidates must file a separate "Application for Veteran's Credit" form for each exam for which they wish to file. A copy of the Candidate's DD-214 (separation papers) must be filed with this form at the address listed above. Please see page 2 for more detailed information and instructions.

Title and Number of Examination: _____

Candidate Name: _____ Date of Birth: _____
(First) (M.I.) (Last) (Month/Day/Year)

Social Security #: _____ Service Serial Number (s): _____

Mailing Address: _____
(Street) (City) (State) (Zip Code)

Indicate date (s) of Active Service: _____

Type of Veterans' Credit Claimed (check one):

_____ Non-Disabled Veterans' Credit

_____ Disabled Veterans Credit—V.A. Claim #: _____

_____ Conditional Veterans' Credit (I am currently on active duty in the Armed Forces.)

BELOW LIST ALL YOUR PUBLIC SERVICE EMPLOYMENT SINCE JANUARY 1 1951

DATES FROM - TO	EMPLOYER NAME & ADDRESS	TITLE OF YOUR POSITION	VET CREDITS

(Attach additional sheets if necessary)

I declare, subject to the penalties of perjury, that the statements made on this form and any attachments are to the best of my knowledge true and correct.

Signature: _____ Date: _____

APPLICANT: PLEASE READ AND FOLLOW INSTRUCTIONS CAREFULLY

1. Additional credit in examinations may be granted to successful candidates who have claimed and established Non-Disabled or Disabled Veteran status. A candidate who is currently serving in the Armed Forces (for other than training purposes) may receive Conditional Veterans' Credit.
2. Veterans' Credit **may only be added to a PASSING SCORE**, and cannot bring a failing score (below 70.0) up to a passing grade. Veterans' Credit ***must be applied for prior to the establishment of the eligible list***, and may only be granted at the time the eligible list is established.
3. An ***applicant may withdraw the credit at any time up to appointment***. Additional credit is not deemed to have been used where the addition of such credit does not change the veteran's position on the eligible list relative to other candidates.
4. Answer all questions on the reverse side of this form, attach documentary proof of your eligibility, as specified below and mail to address on reverse side. Failure to follow these instructions completely may result in a restriction on the eligible list.

ELIGIBILITY REQUIREMENTS	ACCEPTABLE DOCUMENTARY PROOF
1. Citizen of the United States.	Report of Military Separation;
2. Honorably discharged or separated from the Armed Forces of the United States.	Report of Separation and Honorable Discharge and/or Certificate of Service. Acceptable military forms NAV-PERS-553; NAVMC-78 PD; WDAGO53, 55; WDAGO-53, 98; DD-214. If your name is different from that shown on your Report of Separation and Honorable Discharge and/or Certification of Service, include a marriage certificate or other legal document to verify the change.
3. Active duty in the Armed Forces of the U.S. during any of the following periods: a. Dec 22, 1961 - May 7, 1975 (Vietnam conflict) b. June 1, 1983-Dec 1, 1987 (Hostilities in Lebanon, exp.medal req'd) c. Oct 23, 1983 - Nov 21, 1983 (Hostilities in Grenada, exp.medal req'd) d. Dec 20, 1989-Jan 31, 1990 (Hostilities in Panama, exp. Medal req'd) e. August 2, 1990 - until hostilities end (Persian Gulf conflict)	Same as for requirement 2, above.
4. Resident of NYS at the time of applying for veterans credits.	This information will be secured by us from your application on file for this examination.

Open-Competitive Exams: Non-Disabled Veteran – 5.0 points.

Promotion Exams: Non-Disabled Veteran – 2.5 points.

Disabled veterans are entitled to receive an **additional 10 points** on an open-competitive exam or an **additional 5 points** on a promotion exam. A disabled veteran is defined as someone who meets the above service criteria and is certified by the United States Department of Veterans' Affairs as having a disability rated at 10 percent or more which was incurred while serving in the U.S. armed forces during time of war. The disability must be in effect and the disabled veteran must be receiving payment for such disability at the time of application.

If since January 1, 1951, you used your veterans credits for permanent appointment or promotion in NYS or its civil division, you may not claim them again.

NOTE: Any of the documents listed above, either the original or photocopy, will be considered as satisfactory evidence for each requirement. All documents will be returned after your claim has been processed.