

AGREEMENT

by and between

WYOMING COUNTY

and

**CSEA, Local 1000 AFSCME,
AFL-CIO**

**Hospital Supervisors Unit
Wyoming County Local 861**

January 1, 2021 – December 31, 2024

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AGREEMENT

This is an agreement effective the 1st day of January, 2021, by and between Wyoming County (hereinafter referred to as the Employer) and the Civil Service Employees Association, Inc., Local 1000 AFSCME, AFL-CIO, Hospital Supervisors Unit Wyoming County Local 861 (hereinafter referred to as the Union).

ARTICLE I RECOGNITION

Section 1.1: The Employer hereby recognizes the Union as the sole and exclusive representative for the purpose of collective bargaining in respect to rates of pay, wages, hours of employment and other conditions of employment for the term of the agreement for all full-time and part-time Wyoming County Community Hospital Supervisory employees of the Employer. Excluding however, per diem, temporary and less than part-time employees, as well as employees holding the following job titles: Director of Nursing, Director of Healthcare Information Systems, Assistant Director Outpatient Services, Assistant Director of Acute, Assistant Director of Nursing (Emergency Services), Assistant Director Nursing (Nursing Facility), Director of Outpatient Services, Hospital Administrator, Assistant Hospital Administrator, Hospital Finance Director, Nursing Facility Administrator, Director of Nursing Service-Acute, Director of Nursing Service-Nursing Facility, Administrative Physicians, and Director of Outpatient Services, Director of Pharmaceutical Services, Director of Operations and Planning, Director of Reimbursement and Budget, and Assistant Director of Outpatient Services. Part-time employees are those employees who are budgeted at .59 and below full time equivalent (FTE).

Section 1.2: The Employer shall deduct from the wages of the employees and remit, at the end of each month, to the CSEA, Inc., 143 Washington Avenue, Albany, New York 12210, regular membership dues and other authorized deductions for those employees who have signed dues deduction authorization cards. Employees who wish to withdraw their authorization for dues deduction must do so by following the instructions on their dues deduction card. For more information, contact CSEA at 1-800-342-4146.

Section 1.2(a): Upon the hiring of a new employee, the employer shall furnish the CSEA Labor Relations Specialist and Unit President with the new hire's name, home address, and position title. Furthermore, the Employer agrees to update the list of all employees in the negotiating unit covered by this contract at least quar-

terly, upon request, by providing the Union with the names, home addresses, and position titles of newly hired, reinstated and transferred employees, as well as employees who terminated employment in the negotiating unit.

Section 1.2(b): Within 30 days of providing the notice in Section 1.2(a), the employer shall allow CSEA to meet with a new employee for a reasonable amount of time, not to exceed 45 minutes, during his or her shift. There shall be no charge to leave credits of both the new employee and/or the CSEA representative and the employer's representative shall not be present unless specifically requested by the CSEA.

Section 1.2(c): The parties agree that there shall be no discrimination, interference, restraint, or coercion by either party against any employee because of an employee's decision to join, or not join the Union or engaging in any lawful Union activity, or refraining there from.

Section 1.2(d): The Employer agrees to discuss with the Union the appropriate unit placement of any new titles which have been created since the request for recognition or will be created by the Employer. In the event the Employer and the Union cannot agree on the appropriate unit placement for new titles, the Public Employment Relations Board (PERB) procedure for unit clarification and/or placement shall be used to resolve the dispute.

Section 1.2(e): The employer agrees to deduct from the wages of any employee who is a member of the CSEA-AFSCME a PEOPLE deduction as provided for in a written authorization. Such authorization must be executed by the employee and may be revoked by the employee at any time with written notice to the Union. The Employer agrees to remit any deductions made pursuant to this provision promptly to the Union together with an itemized statement showing the name of each employee from whose pay such deductions have been made and the amount deducted during the period covered by the remittance.

Section 1.3: The Employer shall deduct from the wages of the employees, and shall remit appropriately, deductions on account of the credit union referred to in Article XIV for those employees who have signed authorizations permitting such payroll deductions.

Section 1.4: The Union affirms that it does not assert the right to strike against the Employer, to assist or participate in any such strike, slow down, or demonstration interfering with departmental operations, or to impose an obligation upon its

members to conduct, assist or participate in such a strike.

ARTICLE II

MANAGEMENT RIGHTS

Section 2.1: The Employer retains the sole right to manage its business and services and to direct the working force, including the right to decide the number and location of its business and service operations, the business and service operations to be conducted and rendered, and the methods, processes and means used in operating its business or in supplying its services, and the control of the buildings, real estate, materials, parts, tools, machinery and all equipment which may be used in the operation of its business or in supplying its services; to determine whether and to what extent the work required in operating its business and supplying its services shall be performed by employees covered by this Agreement; to maintain order and efficiency in all its departments and operations, including the sole right to discipline, suspend and discharge employees for cause; to hire, lay off, assign, transfer, promote, demote and determine the qualifications of employees; to determine the schedule of its various departments, and to determine the starting and quitting time and the number of hours to be worked; subject only to such regulations governing the exercise of these rights as are expressly provided in this Agreement, or provided by law.

Section 2.2: The above rights of the Employer are not all inclusive, but indicate the type of matters or rights which belong to and are inherent to the Employer. Any and all rights, powers and authority which the Employer had prior to entering into this Agreement are retained by the Employer, except as expressly and specifically abridged, delegated, granted or modified by this Agreement.

ARTICLE III

RECIPROCAL RIGHTS

Section 3.1: The CSEA shall have the sole and exclusive right with respect to other organizations to represent all employees in the heretofore defined negotiating unit in any and all proceedings under the Public Employees Fair Employment Act, under any other applicable law, rule regulation, or statute, or under the terms and conditions of this Agreement, and to designate its own representatives and to appear before any appropriate official of the Employer to effect such representation, to direct, manage, and govern its own affairs, to determine those matters which the membership wishes to negotiate and to pursue all such objectives free from any interference, restraint, coercion or discrimination by the Employer or any

of its agents. The CSEA shall have the sole and exclusive right to pursue any matter or issue to any court of competent jurisdiction, whichever is appropriate.

Section 3.2: The Employer recognizes the right of employees to designate representatives of the Union to appear on their behalf to discuss salaries, working conditions, grievances and disputes as to terms and conditions of this Agreement and to reasonably visit employees during working hours. Such employee representatives shall also be permitted to appear at public hearings before the Board of Supervisors upon the request of the employees.

The Union will provide the County with a current list of employees authorized as Union representatives and update this list as changes occur.

Section 3.3: The Union shall have the right to post notices and communications on the bulletin boards maintained on the premises and facilities of the Employer, subject to the approval of the contents of such notices and communications by the Human Resource Director of the Employer or his designee. The officers and agents of the Wyoming County Local #861, C.S.E.A., Inc., should have the reasonable right to visit the Employer's facilities for the purpose of adjusting grievances and administering the terms and conditions of this Agreement.

ARTICLE IV GRIEVANCE PROCEDURE

Section 4.1: The purpose of the Article is to provide the sole method for settlement of grievances as defined herein and such grievances shall be settled in accordance with the following procedure.

STEP 1: The grievance shall be presented in writing by the aggrieved employee to his immediate supervisor, with or without his CSEA representative at the employee's option, within ten (10) business days from the date of knowledge of the cause or occurrence giving rise to the grievance, or from the date the grievant should reasonably have known of such cause or occurrence. Group grievances, presenting common issues of fact and contract interpretation, shall be presented within the same time limit to the lowest ranking supervisor common to all grievants within the group. If discussion of the grievance with the immediate supervisor does not result in resolution of the grievance within seven (7) business days, the employee or group may proceed to Step 2.

STEP 2: The aggrieved employee, or in the case of a group grievance, the ag-

grieved group, may within ten (10) business days from the time provided for the completion of Step 1, submit the grievance to the appropriate department head (where that is not the immediate supervisor), or in the case of the Hospital to the Administrator or his designated representative, who within ten (10) business days after receiving the written grievance shall convene a meeting between the aggrieved employee and his/her CSEA representative for the purpose of resolving the grievance. If discussion of the grievance at this level does not result in resolution of the grievance within five (5) business days, the employee or group may proceed to Step 3.

STEP 3: The aggrieved employee or group of employees may submit the grievance to the Director of Human Resources within seven (7) business days from the time provided for the completion of Step 2. Within ten (10) business days thereafter, the Director of Human Resources or his/her designated representative shall convene a meeting between the aggrieved employee or a representative or the aggrieved employee group, his/her CSEA representative(s) and the Director of Human Resources or his/her designated representative(s) for the purpose of resolving the grievance. If the grievance is not resolved within ten (10) business days following the said meeting, the grievance may be submitted to arbitration, as provided in Step 4.

STEP 4: If the grievance is not resolved in Steps 1, 2 or 3, either the Union or the Employer may submit the issue to arbitration by way of written demand for arbitration. The Union shall submit any demand for arbitration to the Director of Human Resources by filing written notice with the Director of Human Resources within ten (10) business days after receipt of the Step 3 decision. Selection of the arbitrator shall be in accordance with the rules of the New York State Public Employment Relations Board. The Union must file for a list of arbitrators with the New York State Public Employment Relations Board no later than 30 calendar days after notifying the County of its intent to submit the issue to arbitration. Simultaneous notice must be sent in writing to the County's Human Resource Director. Failure to provide timely written notice shall constitute an abandonment of the grievance.

The arbitrator shall apply the express terms of this Agreement to the issues presented by the grievance and to the facts which he determines to exist on the basis of the evidence presented, but he/she shall have no power to add to, subtract from, or modify any provisions of this agreement in making his award. The arbitration shall be conducted in accordance with the Rules of the New York State Public Employment Relations Board, and the expenses of the arbitrator shall be shared

equally by the parties. The decision of the arbitrator shall be final and binding on both parties.

Section 4.2: Failure of an employee to present or process a grievance within the time limits set forth in Steps 1, 2, 3 and 4 shall automatically and fully conclude the grievance. Failure of the Employer to answer a grievance within the time limits specified in Steps 1, 2 or 3, shall automatically entitle an employee to move the grievance to the next step in a timely manner. This time limitation for each step of this procedure may be waived by written agreement of the parties only.

Section 4.3: This procedure shall not affect any right otherwise afforded an employee to bring an action at law in connection with any alleged violation of the employee's rights, provided the employee has exhausted his/her remedies hereunder. The grievance and arbitration provisions of this Article shall, however, be the exclusive procedure by which an employee may review a disciplinary action or discharge.

Section 4.4: Following completion of the probationary period (see Section 12.1), an employee may be discharged only for just cause. Discipline following completion of the probationary period shall be in accordance with Section 4.6.

Section 4.5: The grievance procedure shall be effective only as to the grievances arising as the result of events occurring on or after the effective date of this Agreement.

Section 4.6: The grievance and arbitration provisions of Article IV are adopted in lieu of and as a replacement for the provisions of Sections 75 and 76 of the Civil Service Law of the State of New York, and the provisions of Sections 75 and 76 are hereby waived with respect to employees covered by this Agreement.

Section 4.7: Definitions

(a) "Employee" shall refer to any person within the bargaining unit described in Paragraph 1.1 of this Agreement.

(b) "Grievance" shall refer to any dispute or controversy between an individual employee covered by this Agreement and the Employer arising out of the alleged violation, misinterpretation or improper application of this Agreement, or any work rules, procedures or regulations of the County issued under Article II of this Agreement.

(c) "Business Days" shall exclude weekends or holidays in computing time limits hereunder.

ARTICLE V

SENIORITY

Section 5.1: Seniority shall be defined as the length of continuous service with the Employer. Subject to the applicable provisions of the Civil Service Law, the Employer shall layoff employees covered under the collective bargaining unit on the basis of an ascending order of seniority beginning with the layoff of the employee who has the least seniority among those bargaining unit employees in the affected bargaining unit job title (within the applicable department, if relevant) and shall thereafter continue to layoff excess employees from the affected bargaining unit job title (within the applicable department, if relevant), in the same ascending order until the total number of employees required to decrease the work force is established.

By written notice to the Employer within five (5) working days after layoff, laid off employees shall be entitled to exercise their seniority, as above defined, to displace employees with lesser seniority in job titles for which they are presently qualified. Recall shall be in the inverse order of layoff.

Section 5.2: Subject to the Civil Service Law, an employee shall lose his seniority only upon the following:

- (1) Resignation (except where reinstated within a period permitted by applicable provisions of the Civil Service Law);
- (2) Discharge;
- (3) Retirement;
- (4) Refusal of a recall to employment;
- (5) Layoff for a period exceeding one (1) year

Section 5.3: The relative seniority of two or more employees hired or appointed on the same date shall be in the order of their hiring or appointment by the hiring or appointing officer.

ARTICLE VI

JOB VACANCIES

Section 6.1: When a job vacancy or vacancies occur within the County employment covered by this Agreement, the Employer will post in a conspicuous location at the agreed upon work locations and distribute for posting to the Union an announcement of such vacancies at least fifteen (15) calendar days prior to the date they are to be filled, except in the event of an emergency. Announcements of such vacancies shall contain the title of the positions to be filled, minimum qualifications required for appointment, and the number and work location of vacancies. The Employer shall notify the CSEA Unit President and Vice-President by e-mail of all jobs filled on an emergency basis.

Section 6.2: When such vacancies are announced as provided herein, employees who wish to be considered for appointment to such vacancies shall be allowed to file appropriate notice therefore with the appointing authority; provided however, that such notice must be filed within ten (10) days following the date of initial posting and distribution for posting of an announcement of the vacancy.

Section 6.3: After the appropriate notice(s) have been filed by the employee(s) with the Employer, the vacancy or vacancies shall be filled within the following format with seniority being the determining factor when other job qualifications are considered fairly equal, and provided that there is no conflict with the New York State Civil Service Law, including the right of the Employer to select one of three persons certified as standing highest on an eligible list for appointment or promotion within the competitive class.

Preference for filling job vacancies shall be determined in the following manner:

- 1) First preference shall be given to those employees presently working within the department to whom the vacancy will result in a promotion.
- 2) Second preference shall be given to those employees whose transfer would result in a lateral transfer of job title and pay grade.
- 3) Third preference shall be given to those employees whose transfer would result in a new job title but remain in the same pay grade.

ARTICLE VII

LEAVES WITHOUT PAY

Section 7.1: Leaves of absence without pay may be granted for a period not exceeding two (2) years, at the sole discretion of the Employer. Such leaves shall not be unreasonably withheld. An employee must use all appropriate leave benefits before taking an unpaid leave of absence.

Section 7.2: A full-time or regular part-time employee who is disabled or desires parenting leave by reason of adoption of a child shall be granted a leave of absence without pay for a period up to six (6) months (seven (7) months for adoption provided below), which maybe extended by the Employer, upon written request of the employee, up to a total leave of one (1) year. Such an extension shall be given where either the employee, or where pregnancy is involved, her new born child, is not in good health following either the treatment or the termination of the employee's pregnancy, whichever is applicable.

Section 7.2.1: Adoption shall be defined as the process by which a person assumes guardianship and permanent custody of a child through formal adoption procedures. An employee who has initiated adoption proceedings and requests a leave of absence shall be granted a leave without pay for a single continuous period of up to seven (7) months.

Section 7.3: The employee shall report to the Employer the existence of medical circumstances necessitating a leave of absence or adoption proceedings including placement as soon as reasonably practicable.

Section 7.4: The Employer may thereafter place the employee on leave at such time as he cannot safely or reasonably perform the duties of his job, or at such earlier time as the employee requests such leave. A decision by the Employer to place the employee on leave pursuant to this section shall be subject to review pursuant to Article IV (Grievance Procedure). Notwithstanding the language of this Section 8.4, the employer shall place an employee on leave for adoption purposes earlier than scheduled only if the employee requests that the leave begin on a date prior to the date initially selected by the employee.

Section 7.5: A physician's statement as to the fitness of the employee for the performance of his duties may be required at any time before such leave commences, and may be required prior to the employee's return to duty.

Section 7.6: Whenever possible, an employee who has complied with the procedures above shall be placed in his former job and shift, following his return to duty.

Section 7.7: An employee on such leave shall give notice to his department head, or at the Hospital, to the Administrator or his designated representative, at least two (2) weeks but not more than four (4) weeks prior to his intended return to work.

Section 7.8: Leaves of absence without pay shall be granted for military duty as required by law. The County may, in its sole discretion, grant leave with or without pay for appropriate conferences, without limitation as to geographic location, with reimbursements for specified expenses thereof.

ARTICLE VIII ASSOCIATION REPRESENTATIVE

Section 8.1: The Union shall be allowed to designate one (1) delegate to attend the semiannual conventions of the CSEA as a representative of the Union, upon two (2) weeks' notice to the Hospital Administrator or his designated representative.

Section 8.2: Attendance at such convention shall be at the expense of the employee, except that an employee shall have the right to use accumulated personal or vacation leave for this purpose. The Union shall be allowed a total of five (5) man days in the aggregate each year of the contract for designated delegates to attend semiannual conventions of the CSEA without loss of pay. In addition, leave without loss of pay or leave credits shall be granted to any duly elected or appointed officer or representative of the Unit to attend Regional or Statewide meetings of the Civil Service Employees Association, Inc. or a Committee thereof. The leave granted herein shall not exceed an aggregate total of ten (10) work days per year.

Section 8.3: The CSEA Labor Relations Specialist and Insurance Representative shall be allowed access to employees covered hereunder on the Employer's property and during working hours, provided that he shall give reasonable notice on his arrival to the Hospital Administrator or his designated representative, and provided that he shall not unreasonably interfere with the normal operation of the department to which access is allowed.

Section 8.4: Employees who are designated or elected for the purpose of adjusting grievances or assisting in the administration of this Agreement shall be permitted a

reasonable amount of time free from their regular duties without loss of pay to fulfill these obligations, which have as their purpose the maintenance of harmonious and cooperative relations between the Employer and the employees and the uninterrupted operation of government.

Section 8.5: The President of the Unit or the Union Steward (but not both in any given situation) shall be permitted to act as the grievance representative in all formal stages of the grievance procedure after STEP 1 without loss of pay in the event that a grievance cannot be resolved short of STEP 2.

ARTICLE IX COMPENSATION

Section 9.1: Eligible employees will receive a one-time lump sum payment equal to 5% of their straight time FTE earning for 2021 payroll year less all applicable deductions. Employees will be provided the opportunity to defer all or a portion of this lump sum into the tax deferred 457B plan in accordance with plan requirements. This payment would be made to all bargaining unit members on the active payroll as of January 1, 2022.

Effective January 1, 2022, each employee's hourly rate and annual salary in effect at that time shall be increased by two and one-half (2.5%) per cent with retroactivity to bargaining unit members on the active payroll as of January 1, 2022.

Effective January 1, 2023, each employee's hourly rate and annual salary in effect at that time shall be increased by two and one-half (2.5%) per cent.

Effective January 1, 2024, each employee's hourly rate and annual salary in effect at that time shall be increased by three (3.0%) per cent.

Section 9.2: Effective January 1, 2000, each Schedule E salary grade shall add two (2) additional salary steps. These initial Steps shall be determined by increasing the highest salary step in each grade by two (2) per cent on December 31, 1999. In each successive year, these steps shall comply with Section 9.1. Beginning in 2000 each employee shall be able to progress through these additional salary steps subject to the requirements of 9.8. These steps will be effective beginning on January 1, 2000 and are not retroactive. Progress to these additional salary steps will be subject to a satisfactory performance appraisal by the employee's senior manager on the employee's anniversary date.

Section 9.3: All Hospital employees covered under this Agreement shall be paid bi-weekly. The Supervisory Unit will be paid on a current payroll basis as are other employees.

Section 9.4: Subject to 9.8, an employee shall become eligible for a step increment under Appendix E on January 1 of each year, if such employee has been continuously employed by the County since prior to January 1, 1971. An employee hired, or rehired after loss of seniority, on or after January 1, 1971 shall become eligible for such increment upon his anniversary date of hire.

Section 9.5: If an employee is appointed or promoted to a position in a higher grade, he shall receive an increase in salary, upon such appointment or promotion, which is equivalent to the full increment payable in the position to which he is appointed or promoted, or shall be paid the minimum salary of the grade of the position to which he is appointed or promoted, whichever results in the higher annual salary, but shall not be eligible for additional annual increments until promotional anniversaries.

Section 9.6: An employee promoted to a higher salary grade who becomes eligible for a step increment under 9.4 shall receive such increment in addition to that employee's last annual or hourly salary or wage rate immediately prior to eligibility for such increment.

Section 9.7: An employee promoted to a higher salary grade less than one (1) year after receiving a step increment under 9.4 shall be placed at an increment in the new grade in accordance with 9.5.

Section 9.8: Annual salary increments are established to provide orderly salary administration. An employee otherwise eligible for a step increment under 9.4 shall receive such increment unless such employee's work has been unsatisfactory during the most recent preceding period required for eligibility, in the opinion of the employee's department head. If an employee is due an increment, the pay change will become effective on the beginning of the pay period which commences nearest to the increment date. An employee whose work is unsatisfactory will be reviewed at least once near the mid-point of the employee's current eligibility period by his department head or other designated Employer representative, and shall be specifically and conscientiously rated and advised upon any deficiencies in all aspects of the job which have an effect on the employee's work record and receipt of the next increment. The employee shall be given an opportunity to demonstrate improved performance, and if denied an increment, shall be provided

with the reasons for such denial in writing upon request.

Section 9.9: All regular, part-time employees shall receive increments annually regardless of number of hours worked. A regular part-time employee is defined as an employee working a prearranged fixed schedule.

ARTICLE X

WORK DAY, WORK WEEK, HOLIDAYS, VACATION AND SICK LEAVE

Section 10.1: All Wyoming County employees shall have the following ten (10) paid holidays per year: New Year's Day, President's Day; One Floating Holiday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas Day. Any such holidays falling on a Sunday shall be observed on the following Monday. Any such holidays falling on a Saturday shall be observed on the preceding Friday. Staggered shift workers, or those who must work on a holiday, shall be given a compensatory day, or shall be paid for such day, at the election of the employee. Holiday pay shall be for all employees who work the majority of their shift on the holiday. When an employee elects a compensatory day, the date of such compensatory day shall be agreed upon between the Employer and the employee, but must be granted by the Employer within thirty (30) days of such request by the employee. Such request shall be made within one year from the time the holiday is earned. Notwithstanding the foregoing, the floating holiday cannot be used in connection with or adjacent to an existing holiday or weekend without specific approval of the supervisor, and must be used in the calendar year earned. Employees at the Wyoming County Community Hospital and Skilled Nursing Facility, who are scheduled to work on weekends, shall observe a holiday on the date which such holiday falls.

Section 10.1(a) Any employee in a twenty-four (24) hour service department shall not lose benefit time should said employee be required to work on a particular holiday.

Section 10.2: All bargaining unit employees who have completed their probationary period shall be allowed to accumulate sick leave at the rate of one (1) day per month, to a total of two hundred ten (210) days. Upon reaching the age of fifty-seven (57) Laura Dutton and Lori Merrill shall be allowed to accrue an unlimited amount of sick leave days/hours. Any employee requesting sick leave during three (3) or more consecutive days shall be required to supply his own statement, or at the discretion of the Department Head or the Employer, that of a physician licensed under Article 131 of the Education Law. Sick leave shall be defined as

absence for reasons of illness or injury, or dental or medical appointment for the employee. An employee shall also be allowed to use ten (10) sick leave days per year for illness in the employee's family. Where an employee is entitled to compensation insurance for any period, such employee may elect to take a portion of his sick leave so as to make a full normal pay.

Other than cases of emergency, medical or dental appointment, sick leave shall be granted by prior arrangement with the Hospital Administrator or his designated representative. Eligible employees who do not use sick leave for any sixth month period in any year shall receive one (1) additional day of vacation for each six (6) month period not to exceed two (2) additional vacation days in the twelve month period.

Section 10.3: All employees covered hereunder shall receive three (3) personal leave days per year. All new employees with less than a year of service shall receive one (1) day personal leave at the beginning of each four-month period. After completion of one (1) year of service, employees shall be granted three (3) days per year on their anniversary date. No such personal leave shall be taken on a holiday or on a day before or day after a holiday or vacation day without the prior consent of the Hospital Administrator or his or her designated representative. An employee may carry over to the succeeding year up to two (2) unused personal leave days. However, the maximum number of personal leave days usable in any one year shall be five (5). One (1) additional day shall be granted upon an employee's anniversary date for his/her twelve (12) years of service for a total of four (4) personal leave days.

Section 10.4: Vacation leave shall be allowed to each bargaining unit employee who was hired into a position which is part of the Hospital Supervisors Unit before July 1, 2013 and has completed twelve (12) months of continuous service at the rate of 6.15 hours per payroll period, not to exceed twenty (20) working days per year, which may be accumulated up to a maximum of fifty (50) days only. Such a bargaining unit employee who has completed ten (10) years of continuous service shall receive one (1) additional day of vacation during each succeeding year, resulting in a maximum total vacation of twenty five (25) working days per year following completion of the fifteenth (15th) year of continuous service.

Each bargaining unit employee hired into a position which is part of the Hospital Supervisors Unit on or after July 1, 2013 and has completed twelve (12) months of continuous service shall accrue vacation at the rate of one day per month, provided the employee is on the active payroll for more than 50% of the working days during the month. After ten (10) years of continuous service in a bargaining unit

position such an employee shall receive one additional day of vacation on his/her anniversary date during each succeeding year for the next ten (10) years, resulting in a maximum of twenty (20) vacation days in the twentieth year. The maximum number of vacation days such an employee may accumulate at any one time is twenty-five (25) days.

An employee shall take his vacation mutually agreed with the Hospital Administrator or his designated representative. An employee shall request the time for vacation at least one (1) month in advance, and shall be advised whenever possible not later than two (2) weeks thereafter whether the requested time is approved or not. In the event of an emergency, previously approved vacation time may be rescheduled to a mutually agreed time.

Section 10.4 (a): A bargaining unit employee who resigns or otherwise terminates his/her employment with the Employer, except dismissal for just cause, shall not be entitled to the monetary value of accumulated and unused vacation time, unless they have provided four (4) weeks written notice to management or time allowance granted in lieu of overtime compensation, standing to his credit at the time of his separation from employment. In case of death in service, the same shall be paid to the legal representative(s) of his estate or to his beneficiaries, as permitted by law. Part-time employees (those working less than full-time) will receive such allowance on a pro-rata basis. The Hospital Administrator or his/her designated representative will determine the amount due the employees in their respective departments.

Notwithstanding the foregoing, no vacation leave shall be allowed to any employee until he has completed twelve (12) months of continuous employment.

Section 10.4 (b): Upon agreement between an employee and the Hospital Administrator or his designated representative, an employee shall be permitted to receive vacation pay without taking the vacation for which he is eligible.

Section 10.4 (c): Employees shall be permitted to receive vacation pay up to a maximum of five (5) days annually without taking the vacation for which he/she are eligible. The employee will tender benefit requests to the employer and shall receive payment for this request. This leave is to be utilized intermittently, rather than consecutively.

Section 10.4 (d): In the event a bargaining member's request for use of vacation time is not granted by Management because of staffing or quality care concerns,

such employee shall be entitled to cash payment for the requested vacation time. It is recognized that the final determination as to whether to grant a particular vacation leave or make payment to an employee shall be at Management's discretion.

Section 10.5: The Employer agrees to continue longevity pay increments to be awarded each year to all qualified employees, said increments to be awarded for increased skills and ability acquired by length of time in County service in addition to scheduled increments and other special salary raises, if any, according to the following schedules:

<u>Consecutive Years of Service</u>	<u>Total per Annum</u>
10 years	\$500
15 years	\$625
20 years	\$750
25 years	\$875
30 years	\$1000

Said increment shall be awarded to qualified employees commencing with the first pay period following qualification, said payment in the 1st year of qualification to be pro-rated over the remaining pay periods in the calendar year to constitute the full amount of the increment. In subsequent years of qualification, the increment shall be pro-rated over the entire calendar year. Consecutive service shall mean continuous and uninterrupted employment for the County of Wyoming, except that no person shall be disqualified by absences which were bona fide sick leave, military leave, sabbatical leave, or leave of absence granted by the Hospital Administrator or his designated representative. In addition, a pro-rata increment pay shall be awarded to all part-time employees who have so continuously worked 20 or more hours a week for the necessary period of time. An employee shall be qualified for the increment herein granted in the calendar year in which his employment reached the necessary span of years to qualify.

Section 10.6: The Employer shall reimburse the County employees for mileage, when entitled thereto, at a rate authorized as a deduction for business mileage by the Internal Revenue Service. Any change in the rate of mileage reimbursement will be effective either on the announcement date of a retroactive change by the Internal Revenue Service or on the effective date of any prospectively announced change by the Internal Revenue Service, whichever is later.

Section 10.7: The Union agrees that it will not grieve the existence of a sick leave

policy.

Section 10.8: Bereavement leave not exceeding three (3) days per death shall be granted by a Department Head in the event of death of a parent, spouse, brother, brother-in-law, sister, sister-in-law, significant other, child, stepchild or an employee's spouse's parents, aunt, uncle, niece, nephew, grandparent, grandchild, stepparent, stepbrother, stepsister and great grandparents. Bereavement leave must be used within the week after the death or within one week of the funeral (either before and/or after funeral). An employee on an unpaid leave of absence shall not be eligible for paid bereavement leave.

Section 10.9:

1. Shift differential for all employees in the bargaining unit shall be paid for any and all hours worked during the evening or nights as scheduled. Specifically, shift differential shall not be included in payment for benefit day such as holiday, sick, vacation and/or personal days.
2. Bargaining unit employees who work the evening or night shift shall receive shift differential as follows: \$2.00 per hour for second shift (3:00pm – 11:00pm) and \$3.00 per hour for third shift (11:00pm – 7:00am).

ARTICLE XI
HEALTH INSURANCE AND PENSIONS

Section 11.1(a): The County agrees to continue to provide eligible unit employees and their eligible dependents with health care coverage through the current Blue Cross/Blue Shield 8000 HDHP, or any replacement plan with substantially equivalent benefits when viewed as a whole. The County and CSEA shall continue to participate in a joint task force to address issues related to health and dental insurance coverage. The Blue Cross/Blue Shield PPO Plan shall also be offered as a second option, but only through December 31, 2018, for those employees hired prior to the date of ratification of this Agreement by the Wyoming County Board of Supervisors.

Employees hired on or after the date of ratification of this Agreement by the Wyoming County Board of Supervisors shall not be eligible for the Blue Cross/Blue Shield PPO Plan. Furthermore, if an employee switches from the PPO Plan to the HDHP Plan, the employee shall not be permitted to return to the PPO Plan.

Subject to the above, the current health care plan coverage will be either:

A. Blue Cross/Blue Shield High Deductible Health Plan with Health Reimbursement Account. The employee shall contribute to the High Deductible Health Plan premium in accordance with this agreement. The County will contribute on an annual basis an amount equal to the plan deductible (based upon single/non-single coverage) to a Health Reimbursement Account for each bargaining unit employee enrolled in the Plan in accordance with their FTE. Any unused amounts in the Health Reimbursement Accounts at the end of each year shall be forfeited.

B. Blue Cross/Blue Shield PPO Plan with:

- a. Office Visit co-pay \$15
- b. Prescription Drug co-pay \$7/\$15/\$35
- c. Dependent Child coverage through age 25

OPEN ENROLLMENT: Open enrollment will be decided by the health insurance joint task group and posted on the CSEA bulletin boards by January 1 of each year.

Section 11.1(b): The employer will pay 100% of the cost of single or family health insurance coverage for full-time employees hired on or before November 13, 1990. For the purpose of this selection "employee" is a person averaging twenty (20) hours or more per week.

Full-time employees hired on or after November 13, 1990, shall contribute toward their health insurance on the following basis:

Single Policy: Eight per cent (8%) of the premium rate for the High Deductible Health Plan option and ten percent (10%) for the PPO Plan option.

Family Policy: Twenty per cent (20%) of the premium rate for the High Deductible Health Plan option and twenty-five percent (25%) for the PPO Plan option.

For the purposes of this section 11.1(b) any employee moving into this Supervisory Unit from the Wyoming County Employees Unit shall be considered to have been hired by the County on the date first hired into the General Unit.

Dental Insurance: All employees who elect to join shall contribute 100% towards the cost of dental insurance

MISCELLANEOUS: CSEA and the County agree that any contributions toward health insurance shall be done on a pretax basis by establishing a flexible spending

account.

Section 11.1(c): Health Care Insurance Buyback (Repudiation)

Any employee who is eligible for health insurance shall be eligible for a health insurance buyout payment in accordance with this Section. The buyout payment values for eligible full time employees shall be \$750.00 for single coverage and \$1000.00 for family coverage. The health insurance buyout payment for eligible part time employees who are budgeted at .6 FTE, or achieve .6 FTE in accordance with this Agreement shall be paid on a prorated basis.

Effective beginning with the July 1, 2017-June 30, 2018 buyout "fiscal year" period, the above buyout amounts for eligible full-time employees shall be increased to \$850 for single coverage and to \$1,100 for family coverage. The health insurance buyout payments for eligible part-time employees who are budgeted at .6 FTE, or who achieve .6 FTE, in accordance with this Agreement, shall continue to be on a prorated basis.

Effective with any new buyouts occurring on or after the effective date of ratification of this Agreement by the Wyoming County Board of Supervisors, to qualify for the health insurance buyout, the employee must be covered under a group health insurance plan other than Wyoming County's payment under the terms of this Section shall be made in the first full pay period of July and shall be pro-rated to an amount equivalent for the number of months for which coverage is not provided. Each request for a health insurance buyout under this Section shall be in writing and submitted to the County Insurance Office according to the procedure established by that Office, and of which each employee shall be fully notified. That procedure shall include providing proof of other health insurance coverage.

Section 11.2: The Employer shall continue the present retirement plan coverage for employees under this Agreement. This shall include the Section 75(i) plan for Tier 1 and 2 members. All subsequent members shall be covered by the applicable plan set forth in the New York State Retirement and Social Security Law based on their membership date.

Section 11.3: The Employer shall provide employees with disability insurance coverage similar to that required as of the effective date of this Agreement of private sector employers under the New York State Disability Benefits Law (Worker's Compensation Law, Section 200 et. seq.) Each employee shall contribute one half (1/2) of one (1%) per cent of wages in one pay week or not to exceed

sixty (\$.60) cents per week through payroll deduction to the cost of such coverage. An employee shall not become entitled to benefit payments pursuant to this section until after exhaustion of the employee's sick leave entitlement.

Section 11.5: The period of continued health insurance coverage in retirement for an employee who upon retirement has accrued at least 90 days of sick leave shall be calculated as follows:

<u>Unused Sick Leave at Retirement</u>	<u>Conversion Rate</u>
Days 90-130 days	1 day of continued coverage for each day of unused sick leave
Days 131-170	1.25 days of continued coverage for each day of unused sick leave
Days 171-210	1.50 days of continued coverage for each day of unused sick leave

Conversion Rate Examples:

An employee with 100 days of unused sick leave at retirement would be credited with 100 days of continued coverage, i.e., $100 \times 1 = 100$.

An employee with 160 days of unused sick leave at retirement would be credited with 200 days of continued coverage, i.e., $160 \times 1.25 = 200$.

An employee with 200 days of unused sick leave at retirement would be credited with 300 days of continued coverage, i.e., $200 \times 1.5 = 300$.

ARTICLE XII

PROBATIONARY AND PART-TIME EMPLOYEES

Section 12.1: An employee shall commence a six-month probationary period from his most recent date of hire.

Section 12.2: Any employee who has a prearranged fixed schedule or who normally works twenty (20) hours per week shall be entitled to all benefits enjoyed by regular full-time employees on a pro-rated basis.

The pro-rated amount shall be determined by the ratio of the number of hours the

regular part-time employee works to the normal work week within such employee's department, but in no case shall a normal work week for this purpose be construed to be greater than forty (40) hours.

ARTICLE XIII

MISCELLANEOUS

Section 13.1: The Employer agrees that it will not downgrade the salary grade in which a particular job classification is placed without bilateral agreement with the Union. The Employer agrees that it will not upgrade the salary grade in which a particular job classification is placed without prior negotiations with the Union. The President of the Wyoming County Local CSEA and the President of the Hospital Supervisors Unit of that Local shall be notified in writing at least twenty (20) working days in advance of any intended change in salary grade, and shall be given the opportunity to confer with designated representatives of the Employer prior to implementation of any change.

Section 13.2: Any person hired by the Employer who does not have experience or demonstrated ability in a particular position shall be paid only the minimum rate of pay for the grade in which such employee is hired. If a new employee is paid more than the minimum rate without experience or demonstrated ability, the Employer shall raise the rate paid to other such employees performing the same job in that grade to the rate of pay received by the new employee.

Section 13.3: The use of the masculine gender in any provision of this Agreement is intended to include the female gender, and no discrimination on the basis of sex is intended by the parties.

Section 13.4: To the extent that the Wyoming County Salary Plan presently in effect is inconsistent with the express terms of the Agreement, the terms of this Agreement shall prevail as to those employees within the bargaining unit described in Article I.

Section 13.5: Upon at least five (5) calendar days' advance written notice to the appropriate department head, an employee shall be entitled to review his personnel file in the presence of an appropriate representative of the County, to the extent provided by law. No adverse comment by an Employer representative, concerning the employee's performance in his job, shall be placed in the employee's personnel file without notification to the employee. Adverse comments concerning the employee's performance in his job may not be considered in connection with the

discipline after a period of eighteen (18) months. Upon written request, an adverse comment contained in the requesting employee's personnel file which is more than eighteen (18) months old shall be removed.

ARTICLE XIV

BARGAINING AND ENTIRE AGREEMENT

Section 14.1: The County and the Union acknowledge that during negotiations resulting in this Agreement, each had the right and opportunity to make proposals with respect to any subject or matter not removed by law from collective negotiations, and each of the parties releases and relinquishes the right to require the other to bargain with respect to any and all matters which this Agreement is intended to cover.

Section 14.2: This document constitutes the entire agreement between the parties, and no verbal statement or other agreement in whatever form, except an amendment to this Agreement in written form, and annexed hereto, shall supersede or vary any of the provisions herein contained.

ARTICLE XV

OTHER LAWS AND SAVINGS CLAUSE

Section 15.1: The Public Employee's Fair Employment Act, the other provisions of the Civil Service Law and the Local Laws of the County of Wyoming which are not inconsistent with said Act and the Civil Service Law shall govern the terms of this Agreement.

Section 15.2: This Agreement shall supersede any rules, regulations, or practices of the Employer which shall be contrary to or inconsistent with its expressed terms. If a clause or provision of this Agreement is determined to be illegal, unenforceable or null and void by any tribunal of competent jurisdiction, such determination shall not affect any other clause or provision hereof or give any right to either party to negotiate or renegotiate any part of this Agreement.

Section 15.3: It is hereby understood and agreed that this Agreement and each and every part thereof is subject to the provisions of the New York State Civil Service Law, any valid rules or regulations of the State Civil Service Commission or Wyoming County Civil Service Human Resource Director and shall be construed and enforced only to the extent allowable and within the limits of the Law, as if such law were a specific amendment to this Agreement. The application of the law

to this Agreement which results in any change shall in no way give rise to any right by either party to renegotiate any part or all of this Agreement.

Section 15.4: PURSUANT TO SECTION 204-a OF THE NEW YORK STATE CIVIL SERVICE LAW, IT IS AGREED BY AND BETWEEN THE PARTIES THAT ANY PROVISION OF THIS AGREEMENT REQUIRING LEGISLATIVE ACTION TO PERMIT ITS IMPLEMENTATION BY AMENDMENT OF LAW OR BY PROVIDING THE ADDITIONAL FUNDS THEREFOR, SHALL NOT BECOME EFFECTIVE UNTIL THE APPROPRIATE LEGISLATIVE BODY HAS GIVEN APPROVAL.

ARTICLE XVI

TERMINATION AND MODIFICATION

Section 16.1: This Agreement shall be effective as of the 1st day of January, 2016 and continue in full force and effect until the 31st day of December, 2020.

Section 16.1(a): If either party desires to terminate this Agreement it shall, one hundred eighty (180) days prior to the termination date, give written notice of termination. If neither party shall give notice of amendment, as hereinafter provided, this Agreement shall continue in effect from year to year thereafter, subject to written notice of termination by either party one hundred eighty (180) days prior to the then current year's termination date.

Section 16.1(b): If either party shall, one hundred eighty (180) days prior to the termination date or any subsequent termination date, give written notice of amendment, the notice shall set forth the nature of the amendment or amendments desired. Any amendments that may be agreed upon shall become and be a part of this Agreement without modifying or changing any of the other terms of this Agreement.

Section 16.1(c): Notice of termination or modification shall be in writing and shall be sufficient if sent by certified mail addressed, if to the Union, to the President of the Hospital Supervisors Unit of the Wyoming County Local of the Civil Service Employees Association, Inc., and if to the Employer, to the Wyoming County Board of Supervisors, Wyoming Court House, Warsaw, New York 14569 or to any such address as the Union or the Employer may make available to each other. During negotiations, all benefits will remain in effect.

Section 16.(d): It is agreed that either party may provide one hundred twenty

(120) days written notice to the other party of its intent to begin contract negotiations.

ARTICLE XVII ON CALL PAY

Section 17.1: Employees who are required by the Hospital to be on – call shall receive an additional \$2.00 per hour for each hour that the employee is on – call status on Monday through Friday and \$2.50 per hour for each hour that the employee is on – call status on Saturday and Sunday and on Holidays as defined in Article 10.1 of this Agreement.

Employees in the Pharmacy who is on – call and is called into work by the Hospital shall be paid for a minimum of (4) hours at their applicable rate of pay, in addition to the on – call pay as defined herein.

ARTICLE XVIII CALL IN PAY

Section 18.1: Employees called into work by the Hospital shall be paid for a minimum of four (4) hours at their applicable rate, in addition to the on call pay as defined in the provisions of this agreement.

Employees called into work in accordance with these provisions will not be required by the Hospital to perform “make work” simply to complete the balance of the minimum four (4) hour period as defined herein.

ARTICLE XIX DISCIPLINARY PROCEDURES

Section 19.1: In any instance in which the Appointing Authority/Department Head seeks to discipline an employee, a written notice of discipline shall be served upon the employee. Service of the notice of discipline shall be made by personal service, if possible. If such service cannot be effectuated by personal service, it shall be made by registered or certified mail, return receipt requested.

Section 19.2: The notice shall contain the reason(s) for the discipline including a description of the alleged acts of incompetence and/or misconduct and the dates, times and places such acts occurred. Said notice shall also include the penalty the

Employer is seeking. A copy of the notice shall be served concurrently upon the Unit President.

Section 19.3: An employee who is suspended without pay or is subject to termination shall be allowed to waive Steps one (1) and two (2) of the grievance procedure and proceed to a pre-arbitration conference with the Chairman of the Board of Supervisors. This conference may only be waived by mutual agreement of the County and the employee (or CSEA). The conference shall be requested by filing a written request with the Clerk of the Board of Supervisors within ten (10) working days of the Employee's receipt of the notice of discipline. Failure to request a conference within ten (10) working days shall constitute a waiver of the right to arbitrate the discipline. The conference will be held no later than ten (10) working days after receipt of the request. The Chairman shall render a written determination following the conference within ten (10) working days of the conference.

Section 19.4: An employee shall not be disciplined for acts which occurred more than eighteen (18) months prior to the notice of discipline except where the incompetence or misconduct complained of and described in the charges would constitute a crime pursuant to the laws of the United States or the State of New York.

Section 19.5: No employee shall be required to submit to an interrogation by the Employer if the information sought is to be used against the employee in a disciplinary proceeding, to submit to an interrogation after a notice of discipline has been served on employee or to submit to an interrogation after an employee's resignation has been requested, unless the employee is notified in advance that they have the right to have union representation during such proceedings.

Section 19.6: In no event, shall the employee be suspended for more than ten (10) working days. Any suspension beyond ten (10) working days must be with pay, subject to a final decision of an arbitrator.

Section 19.7: In the event the Employer terminates an employee's employment, and said termination is subject to a demand for arbitration, the employee shall be restored to full pay status upon the sixty-first calendar day after termination, pending the outcome of the arbitrator's final decision and award. However, in the event the employee causes unreasonable delay in connection with the arbitration proceeding, the Employer shall be relieved of the obligation to restore the employee to the payroll during the pendency of the arbitration proceeding.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the 8th day of June 2022.

FOR THE UNION



Lynn Miller, CSEA LRS




Lynne Kilner, CSEA President

FOR THE EMPLOYER



Rebecca Ryan, Chairperson Board of Supervisors



Daniel J. Farberman, Director of Human Resources

Wyoming County

MEMORANDUM OF UNDERSTANDING

The Employer agrees that it will not create a new classification without first giving written notice including tentative job specifications to the Union of its intent to do so. The Employer further agrees, upon receipt of written request from the Union within five (5) business days after giving such notice, to meet once with the Union, at a time to be mutually agreed upon but not later than ten (10) calendar days after such request, for the purpose of receiving and considering input from the Union regarding the appropriate salary grade for the new job classification. This section is not to be construed, however, as otherwise restricting the Employer's ultimate right to create new job classifications and establish the initial terms and conditions of employment to be applied thereto.

Wyoming County

MEMORANDUM OF UNDERSTANDING

The parties have agreed that labor-management meetings will be held on the second Thursday of each month. Each party may designate a committee not exceeding three (3) members, which shall meet at an agreed location to discuss items including, but not limited to, newly created titles, salary plan placement, current job-related problems and similar kinds of matters. Each party will submit to the other a written agenda ten (10) days prior to the meeting; if such an agenda is not submitted, there will be no meeting. Unless otherwise agreed, such meeting shall not exceed one and one-half (1 1/2) hours of paid time.

Schedule E
2022

2.50%

Job Description	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Grade 1	\$ 47,901.07	\$ 48,441.97	\$ 49,294.21	\$ 50,345.51	\$ 51,299.17	\$ 52,317.54		
Vacant	\$23.03	\$23.29	\$23.70	\$24.20	\$24.66	\$25.15		
Grade 2	\$ 49,459.05	\$ 51,002.44	\$ 52,081.66	\$ 53,252.48	\$ 54,287.01	\$ 55,371.32		
Vacant	\$23.78	\$24.62	\$25.04	\$25.60	\$26.10	\$26.62		
Grade 3	\$ 52,597.84	\$ 54,188.11	\$ 55,337.08	\$ 56,487.32	\$ 57,607.11	\$ 58,774.10		
Chief Respiratory Therapist	\$25.29	\$26.05	\$26.60	\$27.16	\$27.70	\$28.25		
Recreational Activity Specialist								
Grade 4	\$ 54,123.41	\$ 55,633.83	\$ 56,749.84	\$ 58,147.95	\$ 59,257.96	\$ 60,481.82		
Director of Sterile Processing and Distribution	\$26.02	\$26.75	\$27.28	\$27.96	\$28.49	\$29.08		
Grade 5	\$ 57,539.91	\$ 59,212.64	\$ 60,428.81	\$ 61,907.52	\$ 63,152.87	\$ 64,400.75		
Sr. Social Work Assistant	\$27.66	\$28.47	\$29.05	\$29.76	\$30.36	\$30.96		
Grade 6	\$ 62,135.79	\$ 63,713.41	\$ 65,453.35	\$ 67,062.67	\$ 68,394.28	\$ 69,724.59		
Data Processing Manager - Capped at Step 5	\$29.67	\$30.63	\$31.47	\$32.24	\$32.88	\$33.52		
Business Office Manager								
Director of Medical Records								
Cardiac Services Supervisor								
Purchasing Supervisor								
Grade 7	\$ 65,124.88	\$ 66,864.83	\$ 68,508.39	\$ 70,181.14	\$ 71,560.90	\$ 72,974.94		
Asst. Hospital Maintenance Sup - Capped at Step 5	\$31.31	\$32.15	\$32.94	\$33.74	\$34.40	\$35.08		
Director Social Work Trainee - Capped at Step 5								
Grade 8	\$ 69,330.18	\$ 71,212.03	\$ 73,007.91	\$ 74,911.45	\$ 76,534.42	\$ 77,614.40	\$ 79,153.60	
Inservice Director - Capped at Step 5	\$33.33	\$34.24	\$35.10	\$36.02	\$36.80	\$46.93	\$47.67	
Health Service Nurse - Capped at Step 5								
Hospital Maintenance Superintendent - Capped at Step 5								
Acute Clinical Staff Coordinator								
Supervising Nurse								
Chief Radiologic Technologist - Capped at Step 5								
Chief Respiratory Therapist - Capped at Step 5								
Cardiopulmonary Manager - eligible for Steps 6 & 7								
Mental Health Nurse Manager								
Unit/Clinical Coordinator SNF - eligible for Steps 6 & 7								
Clinical Reimbursement Coordinator SNF - eligible for Steps 6 & 7								
Grade 9	\$ 80,989.84	\$ 81,831.91	\$ 83,286.52	\$ 84,418.40	\$ 85,112.02	\$ 87,784.76		
Team Treatment Leader	\$38.94	\$39.34	\$40.04	\$40.59	\$41.40	\$42.20		
Director of Social Work								
Grade 10	\$ 95,680.00	\$ 96,657.60	\$ 97,656.00	\$ 98,592.00	\$ 99,944.00	\$ 102,814.40		
Laboratory Supervisor (12/18/05)	\$46.00	\$46.47	\$46.95	\$47.40	\$48.05	\$49.43		
Dialysis RN Nurse Team Leader								
Grade 11	\$ 94,237.77	\$ 97,571.31	\$ 100,924.38	\$ 103,943.92	\$ 106,011.03	\$ 108,098.81		
Vacant	\$45.31	\$46.91	\$48.52	\$49.97	\$50.97	\$51.97		
Grade 13	\$49.84	\$51.60	\$53.37	\$54.97	\$56.06	\$57.17		
Per Diem Pharmacist (10%)								
Per Diem SNF Administrative RN (10%)								
Grade 12	\$ 98,507.11	\$ 103,024.48	\$ 106,660.34	\$ 109,891.67	\$ 112,056.47	\$ 117,263.58	\$ 119,028.92	\$ 119,567.89
Senior Pharmacist	\$47.36	\$49.53	\$51.28	\$52.83	\$53.87	\$56.38	\$57.23	\$57.48
Chief Physical Therapist - Capped at Step 5								
Pharmacist								
Supervisor Occupational Therapist - Capped at Step 5								

**Schedule E
2023**

2.50%

Job Description	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Grade 1	\$ 49,098.60	\$ 49,653.02	\$ 50,526.56	\$ 51,604.15	\$ 52,581.65	\$ 53,625.48		
Vacant	\$23.61	\$23.87	\$24.29	\$24.81	\$25.28	\$25.78		
Grade 2	\$ 50,695.53	\$ 52,277.50	\$ 53,383.70	\$ 54,583.79	\$ 55,644.19	\$ 56,755.60		
Vacant	\$24.37	\$25.13	\$25.67	\$26.24	\$26.75	\$27.29		
Grade 3	\$ 53,912.78	\$ 55,542.81	\$ 56,720.50	\$ 57,899.50	\$ 59,047.29	\$ 60,243.45		
Chief Respiratory Therapist	\$25.92	\$26.70	\$27.27	\$27.84	\$28.39	\$28.96		
Recreational Activity Specialist								
Grade 4	\$ 55,476.50	\$ 57,024.68	\$ 58,168.58	\$ 59,601.65	\$ 60,739.41	\$ 61,993.87		
Director of Sterile Processing and Distribution	\$26.67	\$27.42	\$27.97	\$28.65	\$29.20	\$29.80		
Grade 5	\$ 58,978.41	\$ 60,692.95	\$ 61,939.54	\$ 63,455.20	\$ 64,731.69	\$ 66,010.76		
Sr. Social Work Assistant	\$28.36	\$29.18	\$29.78	\$30.51	\$31.12	\$31.74		
Grade 6	\$ 63,689.19	\$ 65,306.25	\$ 67,089.69	\$ 68,739.24	\$ 70,104.14	\$ 71,467.70		
Data Processing Manager - Capped at Step 5	\$30.62	\$31.40	\$32.25	\$33.05	\$33.70	\$34.38		
Business Office Manager								
Director of Medical Records								
Cardiac Services Supervisor								
Purchasing Supervisor								
Grade 7	\$ 66,753.00	\$ 68,536.46	\$ 70,221.10	\$ 71,935.67	\$ 73,349.92	\$ 74,799.31		
Asst. Hospital Maintenance Sup - Capped at Step 5	\$32.09	\$32.95	\$33.76	\$34.58	\$35.26	\$35.96		
Director Social Work Trainee - Capped at Step 5								
Grade 8	\$ 71,063.44	\$ 72,992.33	\$ 74,833.11	\$ 76,784.24	\$ 78,447.79	\$ 79,860.80	\$ 102,627.20	
Inservice Director - Capped at Step 5	\$34.17	\$35.09	\$35.98	\$36.92	\$37.72	\$48.01	\$49.34	
Health Service Nurse - Capped at Step 5								
Hospital Maintenance Superintendent - Capped at Step 5								
Acute Clinical Staff Coordinator								
Supervising Nurse								
Chief Radiologic Technologist - Capped at Step 5								
Chief Respiratory Therapist - Capped at Step 5								
Cardiopulmonary Manager - eligible for Steps 6 & 7								
Mental Health Nurse Manager								
Unit/Clinical Coordinator SNF - eligible for Steps 6 & 7								
Clinical Reimbursement Coordinator SNF - eligible for Steps 6 & 7								
Grade 9	\$ 83,014.59	\$ 83,877.71	\$ 85,368.68	\$ 86,528.86	\$ 88,264.82	\$ 89,979.38		
Team Treatment Leader	\$39.91	\$40.33	\$41.04	\$41.60	\$42.44	\$43.26		
Director of Social Work								
Grade 10	\$ 98,072.00	\$ 99,074.04	\$ 100,097.40	\$ 101,056.80	\$ 102,442.60	\$ 105,384.76		
Laboratory Supervisor (12/8/05)	\$47.15	\$47.63	\$48.12	\$48.59	\$49.25	\$50.67		
Dialysis RN Nurse Team Leader								
Grade 11	\$ 96,593.72	\$ 100,010.60	\$ 103,447.49	\$ 106,542.51	\$ 108,661.31	\$ 110,801.28		
Vacant	\$46.44	\$48.08	\$49.73	\$51.22	\$52.24	\$53.27		
Grade 13	\$51.08	\$52.89	\$54.71	\$56.34	\$57.47	\$58.60		
Per Diem Pharmacist (10%)								
Per Diem SNF Administrative RN (10%)								
Grade 12	\$ 100,969.79	\$ 105,600.09	\$ 109,326.85	\$ 112,638.96	\$ 114,857.88	\$ 120,195.17	\$ 122,004.64	\$ 122,557.09
Senior Pharmacist	\$48.54	\$50.77	\$52.56	\$54.15	\$55.22	\$57.79	\$58.66	\$58.92
Chief Physical Therapist - Capped at Step 5								
Pharmacist								
Supervisor Occupational Therapist - Capped at Step 5								

Schedule E
2024

3.00%

Job Description	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Grade 1	\$ 50,571.55	\$ 51,142.61	\$ 52,042.36	\$ 53,152.28	\$ 54,159.10	\$ 55,234.24		
Vacant	\$24.31	\$24.59	\$25.02	\$25.55	\$26.04	\$26.55		
Grade 2	\$ 52,216.40	\$ 53,845.83	\$ 54,985.21	\$ 56,221.30	\$ 57,313.52	\$ 58,458.27		
Vacant	\$25.10	\$25.89	\$26.44	\$27.03	\$27.55	\$28.10		
Grade 3	\$ 55,530.17	\$ 57,209.09	\$ 58,422.12	\$ 59,636.48	\$ 60,818.71	\$ 62,050.75		
Chief Respiratory Therapist	\$26.70	\$27.50	\$28.09	\$28.67	\$29.24	\$29.83		
Recreational Activity Specialist								
Grade 4	\$ 57,140.79	\$ 58,735.42	\$ 59,913.64	\$ 61,389.70	\$ 62,561.59	\$ 63,853.68		
Director of Sterile Processing and Distribution	\$27.47	\$28.24	\$28.80	\$29.51	\$30.08	\$30.70		
Grade 5	\$ 60,747.76	\$ 62,513.74	\$ 63,797.72	\$ 65,358.86	\$ 66,673.64	\$ 67,991.09		
Sr. Social Work Assistant	\$29.21	\$30.05	\$30.67	\$31.42	\$32.05	\$32.69		
Grade 6	\$ 65,599.86	\$ 67,265.43	\$ 69,102.38	\$ 70,801.41	\$ 72,207.26	\$ 73,611.73		
Data Processing Manager - Capped at Step 5	\$31.54	\$32.34	\$33.22	\$34.04	\$34.72	\$35.39		
Business Office Manager								
Director of Medical Records								
Cardiac Services Supervisor								
Purchasing Supervisor								
Grade 7	\$ 68,755.59	\$ 70,592.55	\$ 72,327.74	\$ 74,093.74	\$ 75,550.42	\$ 77,043.29		
Asst. Hospital Maintenance Sup - Capped at Step 5	\$33.06	\$33.94	\$34.77	\$35.62	\$36.32	\$37.04		
Director Social Work Trainee - Capped at Step 5								
Grade 8	\$ 73,195.34	\$ 75,182.10	\$ 77,078.11	\$ 79,087.76	\$ 80,801.22	\$ 103,854.40	\$ 106,724.80	
Inservice Director - Capped at Step 5	\$35.19	\$36.15	\$37.06	\$38.02	\$38.85	\$49.93	\$51.31	
Health Service Nurse - Capped at Step 5								
Hospital Maintenance Superintendent - Capped at Step 5								
Acute Clinical Staff Coordinator								
Supervising Nurse								
Chief Radiologic Technologist - Capped at Step 5								
Chief Respiratory Therapist - Capped at Step 5								
Cardiopulmonary Manager - eligible for Steps 6 & 7								
Mental Health Nurse Manager								
Unit/Clinical Coordinator SNF - eligible for Steps 6 & 7								
Clinical Reimbursement Coordinator SNF - eligible for Steps 6 & 7								
Grade 9	\$ 85,505.03	\$ 86,394.04	\$ 87,929.74	\$ 89,124.72	\$ 90,912.77	\$ 92,678.76		
Team Treatment Leader	\$41.11	\$41.54	\$42.27	\$42.65	\$43.71	\$44.56		
Director of Social Work								
Grade 10	\$ 101,014.16	\$ 102,046.26	\$ 103,100.32	\$ 104,088.50	\$ 105,515.88	\$ 108,546.30		
Laboratory Supervisor (12/8/05)	\$48.56	\$49.06	\$49.57	\$50.04	\$50.73	\$52.19		
Dialysis RN Nurse Team Leader								
Grade 11	\$ 99,491.53	\$ 103,010.92	\$ 106,550.91	\$ 109,738.79	\$ 111,921.15	\$ 114,125.32		
Vacant	\$47.83	\$49.52	\$51.23	\$52.76	\$53.81	\$54.87		
Grade 13	\$52.62	\$54.48	\$56.35	\$58.03	\$59.19	\$60.35		
Per Diem Pharmacist (10%)								
Per Diem SNF Administrative RN (10%)								
Grade 12	\$ 103,998.89	\$ 108,768.09	\$ 112,606.66	\$ 116,018.13	\$ 118,303.62	\$ 123,801.03	\$ 125,664.78	\$ 126,233.80
Senior Pharmacist	\$50.00	\$52.29	\$54.14	\$55.78	\$56.88	\$59.52	\$60.42	\$60.69
Chief Physical Therapist - Capped at Step 5								
Pharmacist								
Supervisor Occupational Therapist - Capped at Step 5								