

PLANNING COMMITTEE MEETING MINUTES

1

Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.
Thank you!

Date: Wednesday, January 28, 2026 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Planning Committee Members Present: **Leuer, Rudgers (1:04 PM)**, Kehl, Roberts, McCormick, Perkins, Merrill

Absent: Prior

Also Present: C. Ketchum/Board Clerk; S. Schrader/Co. Admin.; J. Cook/Budget Officer; M. Krobe/Sec. to the Co. Admin.; B. Ryan/IDA Board of Directors member; A. D. Berwanger, T/Arcade; J. Brick/Board Chair

Department Agenda Item	Discussion	Decision	Action
1:00 PM - Committee Chair's Agenda			
<p>1. Reappointment: Genesee/Finger Lakes Regional Planning Council <i>One (1) year term effective January 1, 2026 through December 31, 2026</i></p> <p style="text-align: center;"><i>Chairman Member</i></p> <ul style="list-style-type: none"> • James Brick (T/Perry), 7618 Route 20A, Perry NY 14530 <p style="text-align: center;"><i>Chairman Member/Alternate</i></p> <ul style="list-style-type: none"> • Daniel Leuer (T/Middlebury), 712 Transit Road, Wyoming, NY 14591 <p style="text-align: center;"><i>Voting Members</i></p> <ul style="list-style-type: none"> • Matthew Verrelli (Director of Planning & Development), 36 Center Street, Warsaw, NY 14591 • Nathan Rudgers, (T/Covington), 7414 Morrow Road, Pavilion, NY 14525 <p style="text-align: center;"><i>Executive Committee Member</i></p> <ul style="list-style-type: none"> • Nathan Rudgers, (T/Covington), 7414 Morrow Road, Pavilion, NY 14525 	<p>Motion: Kehl Ayes: 6 Noes: Absent: 2 Rudgers, Prior</p>	<p>Carried: XXX Defeated: Referred to:</p>	

At 1:04 PM Supervisor Rudgers, T/Covington entered the meeting during the below agenda item.

<p>2. <u>Wyoming Foundation 50th Anniversary</u></p> <ul style="list-style-type: none"> • <u>Post Card Schedule of Events</u> 	<p>As requested by Foundation member, S. Gardner</p>	<p>Motion: Roberts Ayes: 7 Noes: Absent: 1 Prior</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>3. Review Wayne County Resolution, <u>Authorizing Governor Hochul and the NYS Public Service Commission to Dismiss the NYSEG Rate Increase Requests (Case 25-E-0375 and Case 25-G-0378) and the RG&E Rate Increase Requests (Case 25-E-0379 and Case 25-G-0380)</u></p>		<p>Motion: Rudgers Ayes: 7 Noes: Absent: 1 Prior</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>

Committee Chair Leuer, T/Middlebury indicated that he did call Governor Hochul's office relative to the above agenda item. His comments were referred back to the Public Service Commission then back to RG&E / NYSEG. The major reason provided for the increase is due to the cost of renewable energy.

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

2

Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 28, 2026 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Planning Committee Members Present: **Leuer, Rudgers (1:04 PM)**, Kehl, Roberts, McCormick, Perkins, Merrill

Absent: Prior

Also Present: C. Ketchum/Board Clerk; S. Schrader/Co. Admin.; J. Cook/Budget Officer; M. Krobe/Sec. to the Co. Admin.; B. Ryan/IDA Board of Directors member; A. D. Berwanger, T/Arcade; J. Brick/Board Chair

Department Agenda Item	Discussion	Decision	Action
4. Review <u>NYS Office of Information Technology Services letter dated 01/13/26.</u>	<i>County Administrator Schrader indicated that he forwarded a copy of the attached letter to the county's GIS team.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Professional Service Contract (\$5,000 or greater): Authorize Chairman to sign a letter of commitment, pursuant to General Municipal Law §104(b), with New York State Office of Information Technology Services – Geospatial Services , 1220 Washington Ave., Building 5, Ground Floor, Albany, NY 12226 to update Light Detection and Ranging (LIDAR) data for a portion of Wyoming county in the spring of 2026 to replace 2017 data as follows: <ul style="list-style-type: none"> • Add Building & Vegetation Classifications \$76,200.00 • Upgrade Quality Level from QL2 to QL1 \$94,200.00 • Amount due in full by February 01, 2027 	<i>*Post committee e-mail from Co. Admin. Schrader indicates this agreement is not needed. Agenda block to be marked withdrawn on the 02/10/26 Board agenda.</i>	Motion: Roberts Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to:

***RESOLUTION**

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

3

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

Date: Wednesday, January 28, 2026 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Planning Committee Members Present: **Leuer, Rudgers (1:04 PM)**, Kehl, Roberts, McCormick, Perkins, Merrill

Absent: Prior

Also Present: C. Ketchum/Board Clerk; S. Schrader/Co. Admin.; J. Cook/Budget Officer; M. Krobe/Sec. to the Co. Admin.; B. Ryan/IDA Board of Directors member; A. D. Berwanger, T/Arcade; J. Brick/Board Chair

Department Agenda Item	Discussion	Decision	Action
1:00 PM – Planning & Development w/M. Verrelli & S. Brewer/newly appointed Administrative Assistant			
1. Update by Waste Management w/Blair Lakso <ul style="list-style-type: none"> • Changes in bulk pick up in 2026 <ul style="list-style-type: none"> ○ 12 wk. to 6 wk. collection; reduces cost going to 6 weeks ○ 30 yard roll off container under the county contract will be placed at Town/County locations ○ Previous contract allowed for 3 bulk items, going to 4. ○ Important: Coordinate Waste Management Bulk collection with Caroline Berkemeier, GLOW Solid Waste Recycling Administrator ○ Dates and location post card with instructions for dos and don'ts will be sent to participants ○ Village of Wyoming does a townwide event each year. ○ On line postings will occur ○ The Town of Arcade runs a bulk event the first week in June each year ○ Waste Management will pick up electronics and paint. ○ County Admin Schrader has staff working on Waste Management portion of the county web site. The page has a web mapper with instructions. ○ Waste Management changes: <ul style="list-style-type: none"> ■ 400 address to be adjusted, “rebalancing of routes.” These addresses will see a different service date. <ul style="list-style-type: none"> ● Parts of Castile, Gainesville, Genesee Falls, Eagle & Perry ● Supervisors will be notified either through B. Lakso or Co. Administrator ● B. Lakso to provide a spreadsheet with effected addresses ● Implementation will occur as soon as all parties are comfortable. Approximately 5 wks after approval. 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:	
2. 01/28/26 Monthly Department Activities update		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

4

Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.
Thank you!

Date: Wednesday, January 28, 2026 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Planning Committee Members Present: **Leuer, Rudgers (1:04 PM)**, Kehl, Roberts, McCormick, Perkins, Merrill

Absent: Prior

Also Present: C. Ketchum/Board Clerk; S. Schrader/Co. Admin.; J. Cook/Budget Officer; M. Krobe/Sec. to the Co. Admin.; B. Ryan/IDA Board of Directors member; A. D. Berwanger, T/Arcade; J. Brick/Board Chair

Department Agenda Item	Discussion	Decision	Action
1:15 PM - Countywide Zoning Program w/D. Roberts			
1. <u>Monthly Report – Dec. 2025</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Munis Income Statement 2025</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u>Monthly Municipal Reports</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>FYI – Sr. Zoning Officer Jenna Marley transferred to District Attorney's office.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM - Wyo. Co. Business Center (LDC) w/S. Gardner			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Industrial Development Agency w/S. Gardner			
<p><i>There were three candidates for the IDA Board of Directors' three year term, Lindsey Beaumont- Pankow; Devin Blue and Rebecca Ryan (current Board member). Committee Chair Leuer invited each to the committee to talk to the committee members about their interest and qualifications. Ms. Beaumont-Pankow had a previous employment engagement and was therefore unable to attend.</i></p>			

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

5

Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 28, 2026 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Planning Committee Members Present: **Leuer, Rudgers (1:04 PM)**, Kehl, Roberts, McCormick, Perkins, Merrill

Absent: Prior

Also Present: C. Ketchum/Board Clerk; S. Schrader/Co. Admin.; J. Cook/Budget Officer; M. Krobe/Sec. to the Co. Admin.; B. Ryan/IDA Board of Directors member; A. D. Berwanger, T/Arcade; J. Brick/Board Chair

Department Agenda Item	Discussion	Decision	Action
1. Appointment/Reappointments: Industrial Development Agency Board of Directors <i>One (1) year term effective January 1, 2026 through December 31, 2026</i> <ul style="list-style-type: none"> • A. D. Berwanger (T/Arcade), 6608 East Arcade Rd., Arcade, NY 14009 <i>Three (3) year term effective January 1, 2026 through December 31, 2028</i> <ul style="list-style-type: none"> • Rebecca Ryan (T/Warsaw), 172 West Buffalo St., Warsaw, NY 14569 		Motion: Rudgers Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Grant Application & Acceptance Award: Authorize Chairman to sign a grant acceptance award for a Community Hub grant through the Ralph C. Wilson Jr. Foundation in the amount of \$100,603.00 for building, furniture, fixture, and technology upgrades at the Ag and Business Center; effective 02/02/26 through 01/31/27.	<u>See Attached Narrative</u>	Motion: Roberts Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to: *RESOLUTION
Wyo. Co. Water Resource Agency w/S. Schrader			
1. Reappointments: Wyoming County Water Resource Agency Board of Directors <i>One (1) year term; effective January 1, 2026 through December 31, 2026</i> <ul style="list-style-type: none"> • James Brick, 7618 Rt. 20A, Perry, NY 14530 		Motion: Rudgers Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

6

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 28, 2026 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Planning Committee Members Present: **Leuer, Rudgers (1:04 PM)**, Kehl, Roberts, McCormick, Perkins, Merrill

Absent: Prior

Also Present: C. Ketchum/Board Clerk; S. Schrader/Co. Admin.; J. Cook/Budget Officer; M. Krobe/Sec. to the Co. Admin.; B. Ryan/IDA Board of Directors member; A. D. Berwanger, T/Arcade; J. Brick/Board Chair

Department Agenda Item	Discussion	Decision	Action
Solid Waste w/			
1. Reappointments: GLOW Regional Solid Waste Management Committee <i>One (1) year term effective January 1, 2026 through December 31, 2026:</i> <u>Planning & Development Representative</u> <ul style="list-style-type: none"> • Matthew Verrelli (County Planning & Development) 36 Center Street, Suite C, Warsaw NY 14569 <u>Supervisor Members</u> <ul style="list-style-type: none"> • Eric Smith T/Pike, 7983 Route 19 Fillmore, NY 14735 • Dan Leuer, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591 	Motion: Merrill Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to:	
			*RESOLUTION
2. Reappointment: GLOW Solid Waste Advisory Committee <i>One (1) year term effective January 1, 2026 through December 31, 2026</i> <u>Supervisor Member</u> <ul style="list-style-type: none"> • Dan Leuer, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591 		Motion: Perkins Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to:
			*RESOLUTION
3. Reappointment: GLOW Solid Waste Planning Committee <i>One (1) year term effective January 1, 2026 through December 31, 2026</i> <u>Supervisor Member</u> <ul style="list-style-type: none"> • Dan Leuer, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591 <u>Planning Dept. Rep.</u> <ul style="list-style-type: none"> • Matthew Verrelli (County Planning & Development) 36 Center Street, Suite C, Warsaw NY 14569 		Motion: Perkins Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to:
			*RESOLUTION

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

7

Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 28, 2026 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Planning Committee Members Present: **Leuer, Rudgers (1:04 PM)**, Kehl, Roberts, McCormick, Perkins, Merrill

Absent: Prior

Also Present: C. Ketchum/Board Clerk; S. Schrader/Co. Admin.; J. Cook/Budget Officer; M. Krobe/Sec. to the Co. Admin.; B. Ryan/IDA Board of Directors member; A. D. Berwanger, T/Arcade; J. Brick/Board Chair

Department Agenda Item	Discussion	Decision	Action
Arts Council w/K. Aina			
1. Reappointment: Arts Council Board of Directors Supervisor Member <i>One (1) year term effective January 1, 2026 through December 31, 2026</i> <ul style="list-style-type: none"> • LuAnne Roberts (T/Genesee Falls), 6013 Tenefly Road, Castile, NY 14427 		Motion: Rudgers Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to: *RESOLUTION
Business Education Council w/J. Dueppengiesser			
1. Appointments: Business Education Council <i>One (1) year term effective January 1, 2026 through December 31, 2026</i> Supervisor Member <ul style="list-style-type: none"> • David Granger, (T/Gainesville), 7 Whiton Ave., Silver Springs, NY 14550 • Eric Smith, (T/Pike), 7983 Route 19 Fillmore, NY 14735 		Motion: Merrill Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to: *RESOLUTION
Wyo. Co. Chamber of Commerce w/			
1. Professional Service Contract \$5,000 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Wyoming County Chamber of Commerce and Tourism , 36 Center Street, Suite A, Warsaw NY 14569 for receptionist services at the Ag. and Business Center in an amount not to exceed budgeted amount of \$33,500.00; effective January 01, 2026 through December 31, 2026. (MUNIS CONTRACT #Pending)	<i>This contract does not provide for a pre-pymt.</i> Budgeted	Motion: Rudgers Ayes: 7 Noes: Absent: 1 Prior	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

8

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 28, 2026 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Planning Committee Members Present: **Leuer, Rudgers (1:04 PM)**, Kehl, Roberts, McCormick, Perkins, Merrill

Absent: Prior

Also Present: C. Ketchum/Board Clerk; S. Schrader/Co. Admin.; J. Cook/Budget Officer; M. Krobe/Sec. to the Co. Admin.; B. Ryan/IDA Board of Directors member; A. D. Berwanger, T/Arcade; J. Brick/Board Chair

Department Agenda Item	Discussion	Decision	Action
Space Allocation w/	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

At 2:36 PM there was a motion by Supervisor Roberts to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Kehl and all voted aye.

All excused but S. Gardner, S. Schrader & C. Ketchum. Chairman Brick, T/Perry had to leave for a prior engagement.

At 2:56 PM there was a motion by Supervisor Rudgers to end the executive session and continue the regular meeting. This was seconded by Supervisor Kehl and all voted aye.

County Administrator w/S. Schrader			
1. 450 N. Main Update: <ul style="list-style-type: none"> • Gutted / moving forward 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. County Insurance Office <ul style="list-style-type: none"> • Offices have been flooded due to recent snow fall and thawing. • Dehumidifiers are running 24/7 • No longer moving to 450 N. Main <ul style="list-style-type: none"> ◦ Rumored that the move will be to the upstairs WCCH billing office area ◦ Question of adequate space / privacy / where to move the department ◦ County Admin. was unaware of these conversations. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, February 25, 2026 @ 1:00 PM**.

Committee Chair Initials: _____