

FINANCE COMMITTEE MEETING AGENDA

1

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, February 3, 2026 @ 9:00 AM

Location: ***Supervisors' Chambers, 2nd floor of the government center.***

Present: ***Kehl, Rudgers,*** Klein, Roche, Roberts, Leuer, May, Smith

Absent:

Also Present:

<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
9:00 AM - Committee Chair's Agenda			
1. Approval of the <u>January 6, 2026</u> minutes.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Reappointments: Inter-County of Western New York <i>One (1) year term effective January 1, 2026 through December 31, 2026</i> <u>FORMERLY:</u> <u>Member</u> <ul style="list-style-type: none"> <i>James Brick</i>, 7618 Route 20A, Perry NY 14530 <i>Ellen Grant</i>, 134 Clinton Street, Alden, NY 14004 <i>Rebecca Ryan</i>, 172 W. Buffalo Street, Warsaw, NY 14569 14024 <u>Alternate Member</u> <ul style="list-style-type: none"> <i>Cheryl Ketchum</i>, 7409 Centerville Rd., Bliss, NY 14024 <i>Nathan Rudgers</i>, 7414 Morrow Road, Pavilion, NY 14525 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:10 AM - Wyo. Co. Community Hospital w/J. Perry			
1. General Update <ul style="list-style-type: none"> A quarterly financial report will be provided during the months of February, May, August & November each year. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Reappointment: Wyo. Co. Comm. Hospital / Board of Managers Supervisor Member <i>One (1) year term; effective January 1, 2026 through December 31, 2026</i> <ul style="list-style-type: none"> <i>Bryan Kehl</i>, 914 Route 98, Attica, NY 14011 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

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<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
9:30 AM - Information Technology w/B. Sikes			
1. <i>Board room audio</i>	<i>Per conversation with Chairman Brick</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM - Treasurer w/R. LaWall			
1. <u><i>Sales tax update</i></u> • <u><i>December 2025 Investment Income Report</i></u> • <u><i>December 2025 Investment Report</i></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM - Real Property Tax Services w/V. Blancato			
1. Introduction of Local Law A, year 2026, entitled, " <i>A Local Law Repealing and Replacing Local Law No. 4 (Introductory C) – Year 2007, County of Wyoming, Adoption of Senior Citizens Exemption Options and Local Law No. 2 of the Year 2020, A Local Law Amending Local Law 4 (Introductory C) – Year 2007</i> " and set the Public Hearing for February 24, 2026 at 11:30 AM in the Wyoming County Government Center Supervisors' Chambers.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Correction of Errors (RPTL §550) Greater than \$2,500:</i> Authorize the correction of the 2026 Town/County Tax Roll for a parcel in the Town of Sheldon pursuant to Real Property Tax Law §550 . Parcel ID: 69.2-1-20.2 Owner: St. Josephs Cemetery Property Location: School St. Correction Amount: \$3,105.52		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Permission to Authorize Sharing of County Parcel Data with New York State Geospatial Services for Public Access</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: **Kehl, Rudgers**, Klein, Roche, Roberts, Leuer, May, Smith

Absent:

Also Present:

<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
Budget Office w/J. Cook			
1. <u>Review of 2025 Budget Transfers made by the budget department for committee approval</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Recap of 2025 Contingency and Appropriated Funds as of 1/30/26</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Clerk to the Board w/C. Ketchum			
1. <u>Position fill Policy v. Rules of Procedure</u> • Policy and Rules should match...		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Administrator w/S. Shrader			
1. Professional Service Contract (\$5,000 or greater): Authorize Chairman to execute a Tower Site Lease with ACT Sequoia, LLC , 10 Presidential Way, Woburn, MA 01801 for a pole located on Big Tree Road. • Initial Term: A period of Seven (7) years beginning on the Commencement Date. • Renewal Terms: Three additional terms of five (5) years each. • A one-time fee of Two Thousand Dollars (\$2,000.00) • Monthly Rent: One Thousand and No/100 Dollars (\$1,000.00) Payments shall increase by four percent (4%) per annum, commencing on the first anniversary of the Commencement Date and thereafter. (MUNIS CONTRACT # Pending)	Necessary for the installation of fiber optic cable on Grid owned poles to support the Broadband project.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: **Kehl, Rudgers**, Klein, Roche, Roberts, Leuer, May, Smith

Absent:

Also Present:

<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
<p>2. Professional Service Contract (\$5,000 or greater): Authorize Chairman to execute a Tower Site Lease with ACT Sequoia, LLC, 10 Presidential Way, Woburn, MA 01801 for a pole located on Schwab Road</p> <ul style="list-style-type: none"> Initial Term: A period of Seven (7) years beginning on the January 1, 2026. Renewal Terms: Three (3) consecutive terms of five (5) years each. Rent: Annual License Fee in the amount of Nine Hundred and Eighty Dollars and no/100 Dollars (\$980.00) Payments shall increase by two percent (4%) per annum, commencing on the first anniversary of the Commencement Date and thereafter. <p>(MUNIS CONTRACT # Pending)</p>	.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Professional Service Contract (\$5,000 or greater): Authorize Chairman to execute a Tower Site Lease with Crown Castle, <u>address</u> for a pole located on <u>pole location</u></p> <ul style="list-style-type: none"> Initial Term: A period of ____ years beginning on January 1, 2026. Renewal Terms: ____ consecutive terms of ____ years each. Rent: Annual License Fee in the amount of \$ _____ and no/100 Dollars) Payments shall increase by __ percent (____%) per annum, commencing on the first anniversary of the Commencement Date and thereafter. <p>(MUNIS CONTRACT # Pending)</p>	WAITING ON CROWN DRAFT	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: ***Kehl, Rudgers,*** Klein, Roche, Roberts, Leuer, May, Smith

Absent:

Also Present:

<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
<i>4. 2026 Appropriation</i> To: 076989.424010 Interest on Earnings \$50,000.00 076989.420890 Dept Subscription Income \$660,765.00 076989.424100 Rental \$6,300.00 076989.540301 Prof. Svcs (System Operations) \$1,013,206.00 076989.540601 Rent \$12,600.00 076989.540601 Rent \$12,600.00 076989.540502 Lease \$103,730.00 076989.54002 Electricity \$3,000.00 076989.540101 Insurances & Bonds \$25,000.00 076989.545001 Interest \$50,000.00 <i>From Fund Balance and/or Contingency</i> Reason: Renting pole space for approximately 1,000 poles with four different companies.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>5. Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Wyoming County Chamber of Commerce</i> , 36 Center Street, Suite A, Warsaw, NY 14569, for lease of office space in the Ag Center; effective January 1, 2025 through December 31, 2025. <i>(MUNIS CONTRACT # Pending)</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>6. Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Cornell Cooperative Extension of Wyoming County</i> , 36 Center Street, Suite B, Warsaw, NY 14569, for lease of office space in the Ag Center; effective January 1, 2026 through December 31, 2030. <i>(MUNIS CONTRACT # Pending)</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: **Kehl, Rudgers**, Klein, Roche, Roberts, Leuer, May, Smith

Absent:

Also Present:

<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
7. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), Wyoming County Industrial Development Agency , 36 Center Street, Suite D, Warsaw, NY 14569, for lease of office space in the Ag Center; effective January 1, 2025 through December 31, 2025. (MUNIS CONTRACT # Pending)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Wyoming County Soil and Water, 36 Center Street , Suite D, Warsaw, NY 14569, for lease of office space in the Ag Center; effective January 1, 2025 through December 31, 2025. (MUNIS CONTRACT # Pending)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Wyoming County Tobacco Asset Securitization Corporation , 36 Center Street, Warsaw, NY 14569, for lease of office space in the Ag Center; effective January 1, 2025 through December 31, 2025. (MUNIS CONTRACT # Pending)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with USDA Wyoming County , 36 Center Street, Warsaw, NY 14569, for lease of office space in the Ag Center; effective January 1, 2025 February 23, 2026 through December 31, 2025. (MUNIS CONTRACT # Pending)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: **Kehl, Rudgers**, Klein, Roche, Roberts, Leuer, May, Smith

Absent:

Also Present:

<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
Board of Supervisors w/J. Brick			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Co. Insurance Office w/ T. Horton			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Attorney			
1. 2026 Appropriation: To: 146989.540301 - Professional Svc Contract \$60,000.00 <i>From Budgeted Funds for Broadband Project</i> Reason: To pay legal counsel expenses		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource			
2. Amend Resolution #25-683 to reflect updated wage schedules for M/MC. <i>Effective January 1, 2026.</i>	<u>See Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Amend the Mgmt/Mgmt Confidential Title schedule: • Add the title of Deputy EMS Operations Coordinator to Grade 8 (\$78,280-\$90,748). <i>Effective February 11, 2026</i>	Going from CSEA to Mgmt/Mgmt Conf.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Rudgers**, Klein, Roche, Roberts, Leuer, May, Smith

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
4. Amend the Mgmt/Mgmt Confidential Title schedule: <ul style="list-style-type: none"> Reclassify the Secretary to the Superintendent of Buildings and Grounds Grade MC5 (\$27.57-\$31.97) to Secretary III on Grade MC3 (\$30.61-\$35.31). Effective February 11, 2026. 	Pursuant to results of a recent desk audit and wage comparisons. No negative impact.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Amend the Mgmt/Mgmt Confidential Title schedule: <ul style="list-style-type: none"> Retitle Training & Development Specialist Grade 7 (\$82,400-\$95,524), to Employment and Development Specialist to Grade 7 (\$82,400-\$95,524). Effective February 11, 2026 	To best describe duties of the position.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Amend the Mgmt/Mgmt Confidential Title schedule: <ul style="list-style-type: none"> Add the title of Valuation Data Coordinator to MC Grade 9 (\$23.03-\$26.70). Effective January 20, 2026 	Approved in 2026 Budget	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Amend the Management and Department Heads Salary Schedule: <ul style="list-style-type: none"> Reclassify Deputy County Treasurer from Grade 15 (\$53,135-\$61,792) to Grade 12 (\$59,740-\$69,591). Effective February 11, 2026 	Pursuant to results of a recent desk audit and wage comparisons.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
HUMAN SERVICES			
Office for the Aging			
1. 2026 Appropriation: To: 016772.542466 – Unmet Needs Grant \$166,000.00 w/ 01677216.437720 – Unmet Needs \$166,000.00 Reason: To pay unbudgeted expenses due to increase in grant allocation. Grant is 100% state funded, no match.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Social Services			
2. Position Create/Fill: Social Services Dept. Create and fill one (1) position of <u>Account Specialist</u> (1.00 FTE) CSEA Agreement, Sch. A. Grade 8 (\$21.84-\$25.02); Position available date: 3/09/26.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

Thank you!

Also Present:

Department Agenda Item	Discussion	Decision	Action
3. 2026 Appropriation: To: 016010.540301 Professional Services \$25,000.00 w/ Contingency or any funds available. Reason: To cover Financial Consulting Services at the Department of Social Services.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. 2026 Appropriation: To: 016010.54300 Special Projects \$15,000.00 w/ 01601004.436100 Social Services Administration \$15,000.00 Reason: Appropriation of NYS Shelter Arrears Eviction Forestallment (SAEF) Allocation.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. 2026 Transfer: From: 016070.542247 Services of Recipients \$110,000.00 To: 016010.543001 Special Projects \$110,000.00 Reason: To allow for tracking of Social Service’s special project funds.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC HEALTH			
Mental Health			
1. 2025 Appropriation: To: 014221.542306 RSTRC Opioid Misc Exp Restricted <u>\$6,780.97</u> w/01422100.427350 RSTRC Opioid Settlement Funds \$6,780.97 Reason: to cover cost of medications for opioid use disorder for incarcerated individuals at Wyoming County Jail		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PLANNING COMMITTEE			
1. Review Wayne County Resolution, <u>Authorizing Governor Hochul and the NYS Public Service Commission to Dismiss the NYSEG Rate Increase Requests (Case 25-E-0375 and Case 25-G-0378) and the RG&E Rate Increase Requests (Case 25-E-0379 and Case 25-G-0380)</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials:

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Absent:

Also Present:

<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
PUBLIC WORKS			
Highway			
1. 2026 Appropriation: To: 045010.510801 Cell Phone Reimbursement \$240.00 045010.542301 Subscriptions <u>\$103.73</u> From Fund Balance and/or Contingency \$343.73 Reason: To pay unbudgeted cell phone reimbursement for Tim Kelley and yearly Adobe subscription for Devin Blue. Both are new expenses for 2026.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Buildings & Grounds			
2. 2025 Transfer: From: 129950.599504 Transfer to CIP \$55,165.00 To: 121620.521002 PS Property Renovations \$18,388.33 121620.521002 GC Property Renovations \$18,388.33 121620.521002 CH Property Renovations \$18,388.33 Reason: To allocate remaining approved funds into expense lines to cover additional expenses as part of the elevator modification project		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. 2026 Appropriation: To: 016422.540805 Cleaning Services- Private \$2,655.00 From Fund Balance and/or Contingency Reason: To cover 2026 bids for cleaning services at Ag Center	<i>Bids came in after 2026 budget numbers</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. 2026 Transfer : From: 011620.540803 Bldg Supplies \$5,519.00 To: 011620.520401 Misc. Equipment \$5,519.00 Reason: To cover expense of new heat pump at Courthouse. Work can be done in house.	<i>.4 to .2 requires approval 1 of 2 heat pumps.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

<i>Department Agenda Item</i>	<i>Discussion</i>	<i>Decision</i>	<i>Action</i>
PUBLIC SAFETY			
911			
1. 2026 Appropriation: To: 013020.540011 Radio Maintenance \$10,000.00 013020.540301 Professional Svc. Contracts \$20,000.00 013020.541401 Maintenance Agreements \$10,000.00 w/ 01302001.411400 Wireless Surcharge \$40,000.00 Reason: To cover underbudgeted maintenance contracts.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Emergency Services			
2. 2026 Appropriation: To: 013645.541410.2024 Software \$11,850.00 013645.542102.2024 Safety <u>205.98</u> w/: 01364508.443890.2024 HSG WM24 \$12,055.98 Reason: To re-appropriate 2024 SHSP grant funds		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. 2026 Appropriation: To: 01.013640.542400.DTP: Domestic Terrorism Grant <u>\$22,168.58</u> w/: 01.01364007.430890.DTP: State Aid Other \$22,168.58 Reason: To re-appropriate FY 2022 Domestic Terrorism Prevention grant funds.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
District Attorney			
4. 2025 Appropriation To: 011161.510202 Temporary \$6,038.91 w/01116101.426100 Diversion Penalty \$6,038.91 Reason: to cover 2025 Summer Interns short due to raises/salary changes		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/B. Kehl (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, March 3, 2026 @ 9:00 AM.**

Committee Chair Initials: _____