

## HUMAN RESOURCE COMMITTEE MEETING AGENDA

1

Committee meetings are now open to the general public.  
 We ask that you continue to practice safe social distancing requirements.  
*Thank you!*

Date: Tuesday, January 27, 2026 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Roche, Becker**, Kehl, Prior, Leuer, May, Perkins

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM County Clerk w/G. Skidmore</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>DMV w/G. Skidmore</b>			
1. <i>FYI- Office hours due to NYSDMV software launch.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:15 AM Historian w/K. Proper</b>			
1. <i>Professional Service Contract (\$3,000-\$4,999.99):</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Arc GLOW Printshop</i> , 3 E. State St., Mt. Morris, NY 14510 for the provision of printing <i>Historical Wyoming</i> magazine quarterly in an amount not to exceed \$4,848.00; effective January 8, 2026 through December 31, 2026. <b>(MUNIS CONTRACT #3488)</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u><a href="#">Monthly Update:</a></u>	<u><a href="#">Wyoming County 250<sup>th</sup> Logo</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u><a href="#">Letter from New York State</a></u> Parks, Recreation and Historic Preservation dated January 2, 2027 re: Arcade, NY Downtown Commercial Historic District		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Present: **Roche, Becker**, Kehl, Prior, Leuer, May, Perkins

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>County Attorney w/J. Wilkinson</b>			
1. <i>Social Media training for Board of Supervisors to refer to Committee of the Whole</i>	<i>Last Training done at Committee of the Whole November 12, 2024</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>FYI - Agreement with Erie County Bar Association's Aid to Indigent Prisoner's Society Inc, (known as the Erie County Assigned Counsel Program)</i> , 403 Main Street, Suite 215, Buffalo, New York 14203 to provide the services connected with the Social Work Program to Assigned Counsel Program attorneys and their clients in an amount not to exceed \$2,999.00; agreement to be open ended and renewable, on a "case by case" basis. ( <b>MUNIS CONTRACT # pending</b> )	<i>Update on global proposal</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>FYI - Appropriation may be needed for 2025 (approximately \$1,800.00 plus fringes) for additional hours above \$35/week for M. Cordaro, not to exceed 40 hours/week to be paid at her hourly rate (\$27.48) to perform specific tasks assigned in preparation for relocation of offices, i.e. reviewing all SCU files to either transfer to Records Retention or to relocate to new office location.</i>	<i>Update</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>FYI - Open Meetings Law</i> <ul style="list-style-type: none"> <li>• Discussion: Any proposed changes to recommend?                     <ul style="list-style-type: none"> <li>○ <i>The New York's Open Meetings Law (OML) was last renewed in 2024 and is scheduled to expire in 2026, requiring legislative action during the upcoming session. In advance of that debate, <a href="#">NYSAC is compiling recommendations</a> from counties regarding whether to support a straight extension or to seek specific amendments that would improve the statute's clarity, workability, and alignment with contemporary meeting practices.</i></li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>FYI Professional Service Contract under \$3,000.00:</i> Authorize Chairman to sign an extension contract with <b>NYS Defenders Association, Inc.</b> , 40 Beaver Street, 4th Floor, Albany, NY 12207 for one (1) license for the computerized		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.**

Present: **Roche, Becker**, Kehl, Prior, Leuer, May, Perkins

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Public Defense Case Management System Maintenance and Support Agreement in the amount of \$500.00 for the period 2/9/2026 – 2/8/2027. Funds provided through Hurrell-Herring Grant. Contract No. CSTWIDE252 Year 2. ( <b>MUNIS Contract # pending</b> )			
<b>6. 2026 Appropriation:</b> <b>To:</b> 146989.540301 - Professional Svc Contract \$60,000.00 <b>From Budgeted Funds for Broadband Project</b> <b>Reason:</b> To pay legal counsel expenses	<b>Broadband counsel</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>7. Monthly Update (or Report):</b> <ul style="list-style-type: none"><li>• Plan to deliver Social Media Training to Town Historians @ 2/23/2026 meeting</li><li>• Litigation updates</li></ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Human Resource w/D. Farberman</b>			
1. Authorize the Chairman, Director of Human Resources and the Sheriff to sign and execute a successor agreement between <b>Wyoming County and the Wyoming County Deputy Sheriffs Association</b> . Upon approval by the Wyoming County Board of Supervisors, the agreement will be in effect January 1, 2026 through December 31, 2028.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Authorize Chairman to sign interdepartmental cooperation agreement for 2026 between <b>Wyoming County Community Health System</b> and <b>Wyoming County for Human Resources &amp; Civil Service</b> .		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Amend Resolution #25-683</b> to reflect updated wage schedules for M/MC. <b>Effective January 1, 2026.</b>	<u>See Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Date: Tuesday, January 27, 2026 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.**

Present: **Roche, Becker**, Kehl, Prior, Leuer, May, Perkins

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>4. Amend the Compensation Policy Manual for Department Heads, Management Employees, and Management Confidential Employees:</b> <ul style="list-style-type: none"> <li>Remove language in section II Compensation, A. See attached for revision. <b>Effective January 1, 2026.</b></li> </ul>	<i>See attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>5. Amend the Mgmt/Mgmt Confidential Title schedule:</b> <ul style="list-style-type: none"> <li>Add the title of <b>Deputy EMS Operations Coordinator</b> to Grade 8 (\$78,280-\$90,748). <b>Effective February 4, 2026</b></li> </ul>	<i>Going from CSEA to Mgmt/Mgmt Conf.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>6. Amend the Mgmt/Mgmt Confidential Title schedule:</b> <ul style="list-style-type: none"> <li>Reclassify the <b>Secretary to the Superintendent of Buildings and Grounds</b> Grade 5 (\$27.57-\$31.97) to <b>Secretary III</b> on Grade 3 (\$30.61-\$35.31). <b>Effective February 4, 2026.</b></li> </ul>	<i>Pursuant to results of a recent desk audit and wage comparisons.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>7. Amend the Mgmt/Mgmt Confidential Title schedule:</b> <ul style="list-style-type: none"> <li>Retitle <b>Training &amp; Development Specialist</b> Grade 7 (\$82,400-\$95,524), to <b>Employment and Development Specialist</b> to Grade 7 (\$82,400-\$95,524). <b>Effective February 4, 2026</b></li> </ul>	<i>To best describe duties of the position.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>8. Amend the Mgmt/Mgmt Confidential Title schedule:</b> <ul style="list-style-type: none"> <li>Add the title of <b>Valuation Data Coordinator</b> to Grade 9 (\$73,130-\$84,778). <b>Effective January 20, 2026</b></li> </ul>	<i>Approved in 2026 Budget</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9. Amend the Management and Department Heads Salary Schedule:</b> <ul style="list-style-type: none"> <li>Reclassify <b>Deputy County Treasurer</b> from Grade 15 (\$53,135-\$61,792) to Grade 12 (\$59,740-\$69,591). <b>Effective February 4, 2026</b></li> </ul>	<i>Pursuant to results of a recent desk audit and wage comparisons.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

## HUMAN RESOURCE COMMITTEE MEETING AGENDA

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Present: **Roche, Becker**, Kehl, Prior, Leuer, May, Perkins

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
10. <b>Professional Service Contract (\$5,000 or greater):</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Governmentjobs.com, Inc.</b> <b>d/b/a NEOGOV</b> , 2120 Park Place, Suite 100, El Segundo, CA 90245 for the provision of operation of a digital and automated system to manage civil service needs in an amount not to exceed \$17,000.00; effective January 1, 2026 – December 31, 2026. ( <b>MUNIS CONTRACT #2874</b> )	<i>This is a yearly maintenance contract.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <b>Discussion Items:</b> <ul style="list-style-type: none"> <li>• <a href="#"><u>EAP Report</u></a></li> <li>• <a href="#"><u>FMLA Report</u></a></li> <li>• Federal OT Rules</li> <li>• W2 processing</li> <li>• Town reminder- Complete salary survey</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Civil Service w/D. Farberman</b>			
8. January 2026 <a href="#"><u>Civil Service Update</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Records Retention w/G. Royce</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>County Administrator w/S. Schrader</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Present: **Roche, Becker**, Kehl, Prior, Leuer, May, Perkins

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Board of Elections w/J. Schlick & H. Bush	<i>Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/B. Becker (minutes prepared by \_\_\_\_\_).

Next Human Resource Committee Meeting scheduled for **Tuesday, February 24, 2026 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_